

**WASHINGTON TOWNSHIP
RECREATION COMMISSION MINUTES
DECEMBER 4, 2007**

Adequate notice of this meeting, in accordance with the Open Public Meeting Act, has been given by posting one copy of the Notice of Meeting in the Washington Township Administrative office, by making copies to the "Express Times" and "Star Gazette," and to the municipal clerk in Washington Township.

The regular meeting of the Washington Township Recreation Commission was called to order by Chairman M. Kries at 7:30 p.m.

ATTENDEES

J. DeFranza, D. Detrick, S. Fritts, W. Godfrey, M. Kries, J. Miller, B. Jeffries arrived at 7:50. Absent: R. Berrie, D. Schott. WTRC Administrator and Committeeman B. Mueller were also present.

APPROVAL OF MINUTES

S. Fritts had a correction to the November 5, 2007 minutes. It was listed that he was present, however, he was not at the meeting. A motion was made by S. Fritts, seconded by J. DeFranza to approve the minutes of the November 5 2007 meeting, as amended. All in favor.

MEADOW BREEZE PARK

Ice Skating - Morris Canal - D. Detrick spoke with Jill Neil from the DEP (609-777-3779) who told him that there doesn't appear to be any restrictions, it's not in a flood area, so there is no regulations for that and there is not any wet lands. She did not like the idea of a permanent dam being built, as we had discussed. She suggested a water filled temporary dam, she gave him a web site referring to this type of temporary dam. The dam is basically is a tube made of vinyl that you fill up with water and it just stays there. They make these up to 16ft. high, but the one we are looking at would be 18 inches high and probably 30 feet long, holding approximately 14 inches of water and at a cost of \$6.00 per foot we would only be looking at a price of approximately \$180.00. After a discussion a motion was made by S. Fritts that we purchase a temporary water dam which would hold 14 inches of water (30 ft. long by 18 inches high) not to exceed \$500 including the cost of shipping, seconded by J. DeFranza. All in favor. N. Godfrey asked D. Detrick to have Jill Neil from the DEP to put her reply to him in writing that there are no restrictions on the Township using that portion of the Morris Canal for ice skating and also using the water filled temporary dam in the canal. D. Detrick will take care of this.

Review of other park projects - There was nothing new to report regarding the other ongoing park projects at this time.

OLD BUSINESS

1. Update on Morris Canal for Winter Ice Skating - See above.

2. Meadow Breeze Walking Paths Numbering/Marking - N. Godfrey said that she had two calls into the previous Township Engineer about getting the map of the park he prepared on a CD so we could highlight the walking paths, however, he has not returned her calls. She will continue trying to get in touch with him. W. Godfrey reported that after the last meeting he took a copy of our map to the Vo Tech school and talked to the graphic arts teacher who told him to go see the CAD/CAM teacher who suggested that we take the map to Staples, blow it up and have it laminated.

D. Detrick reported that he spoke to the Morris Canal Group, who has offered to build the Kiosk which will hold the map, only charges municipalities for the cost of material used to build it, which is \$200. There was a discussion on where it should be placed, D. Detrick suggested that it should be placed on a spot located by a knoll located by S1 and P1 (parking lot 1) right by the start/stop line.

3. Volunteer Lifetime Achievement Award - M. Kries told everyone that in their packets was a form that he, D. Detrick and D. Schott created regarding the criteria needed for nominating someone for a Lifetime Achievement Award. M. Kries asked that everyone review this and bring it back with them for the next meeting so it can be

discussed. He did not want to get into it tonight because D. Schott was not present at this meeting and he would like her input also.

D. Detrick said that he wanted to speak about the D. Wasser Memorial Bench. As we were all aware the bench that was purchased from Wicki Wholesale Stone was not the correct type of bench that we wanted. He had gone to Wicki and explained the situation to them and they agreed to exchange the bench for the one we wanted. He will then get in touch with the engraving person to see what that will cost.

NEW BUSINESS

D. Detrick had only one thing to bring up. The old paper sign that has the contact and how to purchase a pass at the tennis court is gone and he suggested that we get a metal sign with this information on it made. N. Godfrey will get a new sign made.

FINANCIAL & BUDGET REVIEW

N. Godfrey reported that in the Use Fee account there is a balance of \$4,143.51 and there is still \$1,970 left in the capital budget, most of which is already earmarked for specific items. She reported that there was only \$86.00 left in the 2007 budget for her salary so she would only be able to get paid for 7 more hours of work until the end of the year. She suggested that maybe the 2008 budget be changed to add an additional \$500 toward her salary for next year. M. Kries asked if \$500 would be enough or should they add more? N. Godfrey felt that \$500 would be enough for next year. The Commission had no problem with this and M. Kries will send a letter to Finance about this decision.

ACTIVE AREAS

B. Jeffries wanted to say how much the Youth Associations appreciates all the good work the DPW park maintenance personnel do to keep the fields and the rest of the park maintained in the great shape they are always in.

N. Godfrey reported that all of the port-a-johns have been picked up now for the winter.

PASSIVE AREAS

Nothing new to report.

N. Godfrey wanted to remind everyone that the January Reorganization Meeting is going to be held on Monday, January 7, 2008.

Having no other further business to discuss a motion was made by W. Godfrey, seconded by J. DeFranza to adjourn the meeting at 8:20 p.m. All in favor.

Respectfully submitted,

Nancy Godfrey
WTRC Administrator

cc: P. deBoer - DPW
D. Dempski - WTYA
Twp. Comm.