

TOWNSHIP OF WASHINGTON, WARREN COUNTY

WORKSHOP MEETING

October 2, 2008

The Workshop Meeting of the Township Committee was held this date at the Washington Township Municipal Building located at 211 State Route 31 North. The meeting was called to order at 7:04 p.m. by Mayor David Dempski. The Clerk was also present.

SUNSHINE LAW COMPLIANCE - Mayor Dempski noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star Gazette, transmitted to the Express Times and posted at the municipal building. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

SALUTE TO FLAG

ROLL CALL: Dempski, present; Elbassiouny, present; Horensky, present; Mueller, present. Strunk was absent.

RESOLUTION

Horensky made a motion to approve Resolution 08-115 - Resolution to Award Contract for Professional Services, Without Bid, to Thomas Quinn for Special Project Engineer for the Township of Washington for 2008 at the same rate as previous employer, Mueller seconded. After further discussion, Horensky made a motion to amend the resolution to read Thomas Quinn of EKA Associates, Mueller seconded the amendment.

ROLL CALL: Horensky, yes; Mueller, yes; Elbassiouny, yes; Dempski, yes.

NEW BUSINESS

The Mayor asked de Boer if he would be the lead department for any building maintenance for work orders. de Boer said he would be doing all work orders.

Presentations were made by the professionals that installed the Security and Key Scan System. There was discussion on cameras to lobby going to police department. The Committee wanted the cameras showing lobby to go to the Clerk's Office. The Mayor said the cameras were moved from Clerks Office and put downstairs. So people upstairs cannot even monitor people going in and out of building. There was also discussion on the camera locations in meeting room and locations of monitors in police department. The Mayor said he is definitely not in favor of recording the public. If they decide to video the public, they will have to put signs up making the public aware that they are video recording the meetings or make it part of the opening statement. There will be further discussion on this at other meetings when the full Committee is present.

There was discussion on entrance capability to the building and the options of using the front door. The key swipe system has been set up and employees have been trained. de Boer said he had given the Committee proposals in their packets to change two swipe cards to the exterior door of Code and Construction and the Front door. Presently they are opened with keys or employees can enter building with swipe card. The Clerk opens door with key, then opens sliding doors from inside before she goes to her office. The burglar alarm will also have to be disarmed. The price was \$7485 for swipe card entrances to be installed. de Boer asked if Code and Construction could pay for their door and pending availability of funds, for the front door to be done. Elbassiouny felt the proposal was too high, but if they could do something with the price he might reconsider it.

Michael Guaglianone, from Gramco Sound System, gave a presentation on the features of the sound and recording system for meeting room.

Guaglianone also presented a proposal of \$4056.00 for a pull down screen, projector and installation for the meeting room. The projector would be mounted, with a pull down 100" screen. There was discussion about taking the funding for this out of the Comcast Grant if possible. Elbassiouny made a motion, pending the availability of funds, to install the screen and projector at a price of \$4056.00, Dempski seconded.

The Mayor said there were two Comcast Grants, one for \$10,000, in lieu of free internet service. So, when this building gets cut over, they have internet paid for ten years. A portion of this could be used. Also, there was \$15,000 received as a Technology Grant. He advised that the CFO would have the updated information on Comcast Grants. Elbassiouny amended the motion that it be taken out of either A or B Comcast Grant, Dempski seconded the amendment.

ROLL CALL: Elbassiouny, yes; Dempski, yes; Horensky, yes; Mueller, yes.

de Boer gave a report on the new telephone system and internet system. The Mayor said the Router Room downstairs is unacceptable. de Boer said he will have someone straighten up the Router Room next week.

PUBLIC QUESTIONS AND CONCERNS

Kathy Enz, Spring Lane said she misread the information in paper and thought the Open House was being held this evening. The Mayor said the Open House date and time is still being worked on.

Enz asked if there was a generator for the meeting and there was not. There was discussion on how they may be able to fund a generator in the future.

Enz also asked about the merger with Washington Boro going. Elbassiouny said he spoke with the auditor that has been working with the police departments. They just got the approval two weeks ago from the State to go ahead with the grant of \$25,000 to do the financial study of the merger. It is being worked on right now. The first phase was to hire someone to work out the financial ends of it, how it work. That is the stage they are at right now. Then, they will come back with a recommendation to both municipalities, what we expect to get from the Borough and what the Borough expects to get from us and work from there. A study on the merger is being done now as to whether it is doable.

PAYMENT OF BILLS

Horensky made a motion to pay the bills, Elbassiouny seconded.

ROLL CALL: Horensky, yes; Elbassiouny, yes; Mueller, yes; Dempski, yes, for the bills he signed.

NEW BUSINESS

Elbassiouny said, with the new sports complex they have to amend the ordinance about parking at Fairway, that there will be no parking in that neighborhood, because it is a very large concern with the people in the area. He suggested an amendment be prepared for the next meeting stating there will be no parking during school functions or school hours. With the new sports complex, the Committee needs to amend the ordinance on parking or create a new one. There will be absolutely no parking in the neighborhood, because this is their biggest concern, after they supported the project, that the parking be done in front of their homes. Lavery will be directed to prepare an ordinance for the November meeting. There was discussion on parking at night games and how it would be handled. Mueller felt the school should also be advised of the parking concerns. The Mayor said it is not a school problem, it is something the Township must deal with. The Mayor asked that Lt. Cicerelle and Chief Mc Donald give him ideas on just how the ordinance should be written and the best way it should be handled.

EXECUTIVE SESSION

Elbassiouny made a motion to approve Resolution 08-116, to go into Executive Session at 8:20 p.m. , for the purpose of testing Lanier System for future meetings, Mueller seconded. All were in favor.

The Committee came out of the closed door session at 8:39 p.m. Horensky made a motion to come out of Executive Session, Mueller seconded. All were in favor.

The Mayor asked de Boer to get a quote from Gramco to install the Lanier System, with tape deck in corner and four wireless microphones in middle of table. The quote should be for existing microphones and wireless pre-amplifier and transmitter to hook up to Lanier system.

Horensky advised the Committee that he will not be at the October meeting, because he will be out of state and November, he may not be at meeting. He will sign the bills for the October meeting.

There being nothing further to come before the Committee, Elbassiouny made a motion to adjourn at 8:45 p.m., Mueller seconded. All were in favor.

Respectfully submitted,

Mary Ann O'Neil RMC/CMC/MMC
Township Clerk