

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
June 21, 2016

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 pm by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – Mayor Klingel noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Attorney Michael Lavery; Chief Cicerelle; Janice Congleton, CFO; and Jeff Cooper, Superintendent of Public Works

SALUTE TO THE FLAG

AWARD OF BID

Mayor Klingel stated there were no complete bids for the two (2) 2016 Dodge Ram 5500 4x4 chassis dump trucks. The bid will be re-advertised early next week.

APPROVAL OF MINUTES

A motion was made by Rossi, seconded by Willan, to approve the minutes of the regular meeting held May 17, 2016.

ROLL CALL: Rossi, yes; Willan, yes; Fiore, yes; Kovacs, yes; Klingel, yes

A motion was made by Willan, seconded by Kovacs, to approve the Executive Session minutes of the regular meeting held May 17, 2016.

ROLL CALL: Willan, yes; Kovacs, yes; Fiore, yes; Rossi, yes; Klingel, yes

ORDINANCE

A motion was made by Kovacs, seconded by Rossi, to open to the public Ordinance 16-06, Ordinance of the Township of Washington, County of Warren, State of New Jersey Amending and Supplementing Chapter 4, Article II, Section 4-5 to Create the Position of a Qualified Purchasing Agent (QPA) on second reading. All were in favor. Seeing no one, a motion was made by Kovacs, seconded by Fiore, to close the public portion of Ordinance 16-06. All were in favor. A motion was made by Kovacs, seconded by Rossi, to adopt Ordinance 16-06 on second reading.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

RESOLUTION

A motion was made by Willan, seconded by Fiore, to approve Resolutions 16-86 through and including 16-101, excluding Resolution 16-89, 16-90, and 16-96.

16-86 Police Shared Service Agreement with Oxford

16-87 Governing Body Certification of the Annual Audit

16-88 Corrective Action Plan – 2015 Audit Report

16-91 Chapter 159 Budget Amendment – 2016 Clean Communities Grant

16-92 Redemption Resolution – Block 38.04, Lot 1

16-93 Redemption Resolution – Block 49, Lot 8

16-94 Redemption Resolution – Block 49, Lot 8

16-95 Refund Resolution – Block 18, Lot 12.02

16-97 Resolution by the Township Committee in the Township of Washington, County of Warren and State of New Jersey Supporting the Purchase of One (1) 2016 Integrity Road Trailer

16-98 Re-Appointment of Craig Brotons to the Position of Municipal Tax Assessor for the Township of Washington, County of Warren, State of New Jersey

16-99 Resolution Increasing the Bid Threshold and Appointing a Qualified Purchasing Agent

16-100 Chapter 159 Budget Amendment 2016 Drunk Driving Enforcement Grant

16-101 Chapter 159 Budget Amendment Police K-9 Grant

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

Per Mr. Willan's request, J. Congleton clarified Resolution 16-89. A motion was made by Kovacs, seconded by Rossi, to approve Resolution 16-89, A Resolution Supporting the Application to the Warren County Municipal and Charitable Conservancy Trust Fund for Funds to Support the Historic Preservation of the Wandling Black Smith Shop and the Eckel Autogiro Port Buildings.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

Mr. Fiore gave a brief explanation of the Clean Communities Grant Applications that were received. A motion was made by Willan, seconded by Fiore, to approve Resolution 16-90, Resolution Approving 2016 Clean Communities Grants.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

Resolution 16-96, Resolution Authorizing the Purchase of Two (2) 2016 Dodge Ram 5500 4x4 Chassis or Equivalent Dump Trucks with Related Equipment was pulled as no complete bids were received.

Mr. Kovacs explained Washington Borough's Attorney made a few minor changes to the Police Shared Service Agreement. A motion was made by Kovacs, seconded by Rossi, to approve Resolution 16-102, Interlocal Shared Services Agreement between the Township of Washington and the Borough of Washington.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

STAFF ADMINISTRATIVE REPORTS

Chief Cicerelle previously submitted a report and had nothing further to add.

J. Cooper previously submitted a report. Mr. Fiore thanked the DPW for installing the sink in the Parks & Recreation Building.

J. Congleton provided the Committee with copies of account balances.

PUBLIC QUESTIONS AND CONCERNS

A motion was made by Willan, seconded by Rossi, to open the meeting to the public. All were in favor.

Frank Marascia, Chairman of the Environmental Commission, spoke to the Committee about the advantages of joining the Association of New Jersey Environmental Commissions. He would like the EPA to give a presentation at a Township Committee meeting.

Hearing no further comments, a motion was made by Rossi, seconded by Fiore, to close the public portion of the meeting. All were in favor.

OLD BUSINESS

Chief Cicerelle spoke to the Committee about a request from Warren Hills Regional High School regarding an access road between the municipal building and the high school stadium. The Committee discussed the various issues and agreed to speak with the Township Engineer and School Superintendent.

Chief Cicerelle spoke to the Committee regarding a dog enclosure behind the municipal building. After a brief discussion, a motion was made by Kovacs, seconded by Rossi, to approve the installation of a movable dog structure as presented by Chief Cicerelle with an amount not to exceed \$800.00.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

NEW BUSINESS

Detective Koch spoke to the Committee regarding the Regional Automated Property Information Database (RAPID) Program, an electronic reporting process for recording inventory of precious metals and second hand goods. He spoke of the benefits to both the residents and Police Department in the event of a burglary. A short discussion followed. Attorney Lavery will prepare an ordinance for the July meeting.

REPORTS FROM OFFICIALS

Mr. Fiore attended the Fire Department's June meeting where they received recognition for assisting with a large warehouse fire in Hillsborough. He updated the Committee on the various board meetings he attended.

Mr. Kovacs worked with the CFO to create a monthly report format which each department will receive.

Mr. Willan represented the Township at the launch of the Route 31 Shuttle and updated the Committee.

PAYMENT OF BILLS

A motion was made by Rossi, seconded by Willan, to approve the payment of the bills.

ROLL CALL: Rossi, yes; Willan, yes; Fiore, yes; Kovacs, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Rossi, seconded by Willan, to approve Resolution 16-103, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:25 pm. All were in favor. Attorney Lavery stated the Committee will be discussing a contractual matter dealing a potential Shared Service Agreement with Oxford Township, a contractual/potential litigation matter dealing with the Department of Transportation, a contractual, attorney/client privilege matter dealing with Club House Drive and Hawk Pointe Boulevard and the sale of property in the Township.

A motion was made by Willan, seconded by Kovacs, to come out of Executive Session at 9:05 pm. All were in favor. Attorney Lavery stated the Committee discussed a contractual matter dealing a potential Shared Service Agreement with Oxford Township, a contractual/potential litigation matter dealing with the Department of Transportation, a contractual, attorney/client privilege matter dealing with Club House Drive and Hawk Pointe Boulevard and the sale of property in the Township. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

Mayor Klingel stated he received a letter from the Mayor of Oxford Township stating they are interested in discussing shared services. A meeting will be set up in the near future.

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Rossi, seconded by Fiore, to adjourn the meeting at 9:10 pm. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC
Township Clerk