

## TOWNSHIP OF WASHINGTON, WARREN COUNTY

Budget Meeting Minutes  
March 5, 2016

The budget meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 9:00 am by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted this meeting is being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

### ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

### STAFF PRESENT

Ann Kilduff, Deputy Township Clerk; Peter deBoer, Township Administrator; John Mooney, Municipal Auditor; Kevin McCarthy, Chief Financial Officer; Chief Cicerelle; and Jeff Cooper, Superintendent of Public Works

### SALUTE TO THE FLAG

### PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

### NEW BUSINESS

Mayor Klingel explained a letter was received regarding the requirement to create an escrow account for payment of a Municipal Special Master and an additional escrow account for a Regional Special Master with regards to COAH. A motion was made by Kovacs, seconded by Willan, to approve Resolutions 16-44 and 16-45.

16-44 Resolution of the Township of Washington, County of Warren, State of New Jersey Creating an Escrow Account for the Payment of the Regional Special Master

16-45 Resolution of the Township of Washington, County of Warren, State of New Jersey Creating an Escrow Account for the Payment of the Municipal Special Master

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Rossi, yes; Klingel, yes

Chief Cicerelle stated School Resource Officer David Guth has resigned. He explained his reasons for denying David Guth's request for remaining a Special Class II Officer in the Department. A motion was made by Willan, seconded by Rossi, to accept David Guth's resignation and, per Chief Cicerelle's recommendation, deny David Guth's request to remain as a Special Class II Officer with Washington Township.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes.

### 2016 BUDGET DISCUSSION

J. Mooney stated the Township is below both the caps and the rate is currently at 1.03 cents. K. McCarthy stated the user-friendly budget will be completed when the budget is introduced at the March 15, 2016 meeting.

J. Cooper would like to go out to bid for two DPW trucks. The Committee discussed with J. Cooper and J. Mooney. The Committee discussed the second backhoe with J. Cooper. The Committee discussed the insurance estimate for the truck that caught on fire during the last snow storm.

A motion was made by Kovacs, seconded by Willan, to authorize Mr. deBoer to start the BAN process for two Public Works vehicles and have an ordinance prepared for approval at the March 15, 2016 meeting.

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Rossi, yes; Klingel, yes

J. Mooney explained the State is allowing the creation of a trust fund reserve for municipal deductibles. He recommends the Township Committee begin a trust fund during next year's budget process.

### EXECUTIVE SESSION

A motion was made by Fiore, seconded by Rossi, to approve Resolution 16-46, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 9:53 am. All were in favor. Mayor Klingel explained the Committee will be discussing a personnel matter. He expects the Committee will be in Executive Session for approximately fifteen minutes.

A motion was made by Kovacs, seconded by Rossi, to come out of Executive Session at 10:33 am. All were in favor. Mayor Klingel stated the Committee discussed a personnel matter. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

Mayor Klingel stated the Economic Development Committee sent a letter to local businesses. They offered the businesses the option of listing their business with a link to their webpage on the Township's website. A motion was made by Rossi, seconded by Willan, to add a tab to the Township's website and list the Township businesses with a link to their webpage.

ROLL CALL: Rossi, yes; Willan, yes; Fiore, yes; Kovacs, yes; Klingel, yes

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Willan, seconded by Fiore, to adjourn the meeting at 10:35 am. All were in favor.

Respectfully submitted,

Ann Kilduff, RMC  
Deputy Township Clerk