

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
May 17, 2016

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 pm by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – Mayor Klingel noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Peter deBoer, Township Administrator; Attorney Michael Lavery; Chief Cicerelle; Janice Congleton, CFO; Joe Rossi, Construction Official; and Jeff Cooper, Superintendent of Public Works

SALUTE TO THE FLAG

APPROVAL OF MINUTES

A motion was made by Willan, seconded by Rossi, to approve the minutes of the regular meeting held April 19, 2016.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

A motion was made by Willan, seconded by Rossi, to approve the Executive Session minutes of the regular meeting held April 19, 2016.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

RESOLUTION

A motion was made by Kovacs, seconded by Willan, to approve Resolutions 16-66 through and including 16-84, excluding Resolution 16-71 which was pulled.

- 16-66 Amended Resolution of the Municipal Committee of the Township of Washington, County of Warren, NJ Authorizing the Land Use Board to Investigate Whether the Property Commonly Known on the Township Tax Maps as Block 65, Lots 1, 3.03, 8, 9, 11, 12, 13, 14, 15, and 16 and Portions of Lots 2 and 4. Block 65.01 Lots 1c0001 (Condo Unit 4) and 1c0002 (Condo Unit 3) Including the Common Area of Lot 1 Adjacent to the Two Condo Units and Block 65.02 Lots 1 as Depicted on the Attached Map Should be Designated as an Area in Need of and Redevelopment Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, *et seq*
- 16-67 Resolution Accepting Performance Guarantee from Deerfield Estates (Joe Justo) Block 75, Lot 5 along with the Inspection Fees
- 16-68 Resolution Authorizing and Approving Salaries and Wages for Certain Employees (K. Petrozelli / Crossing Guard)
- 16-69 Resolution Accepting Performance Guarantee from Washington Community Solar, Inc, Block 67, Lot 63.01 along with the Inspection Fees
- 16-70 Resolution Authorizing and Approving Salaries and Wages for Certain Employees (K. Koch/Crossing Guard)
- 16-72 Redemption Resolution – Block 28, Lot 22 C0063
- 16-73 Redemption Resolution – Block 28, Lot 5.08
- 16-74 Redemption Resolution – Block 28, Lot 5.06
- 16-75 Redemption Resolution – Block 28, Lot 5.05
- 16-76 Redemption Resolution – Block 28, Lot 5.04
- 16-77 Redemption Resolution – Block 28, Lot 5.03
- 16-78 Redemption Resolution – Block 28, Lot 5.02
- 16-79 Redemption Resolution – Block 28, Lot 5.01
- 16-80 Redemption Resolution – Block 28, Lot 5.07
- 16-81 Redemption Resolution – Block 38, Lot 22 C0030
- 16-82 Resolution by the Township Committee in the Township of Washington, County of Warren, and State of New Jersey Authorizing NJ State Contract Purchase of one (1) 2016, or Newer Jeep Patriot
- 16-83 Resolution by the Township Committee, in the Township of Washington, County of Warren and State of New Jersey Authorizing State Contract Lease/Purchase of One (1) 2016, or Newer, Ford F150 4x4 Crew Cab
- 16-84 Resolution by the Township Committee, in the Township of Washington, County of Warren and State of New Jersey Authorizing State Contract Lease/Purchase of One (1) 2016, or Newer, Ford Police Interceptor

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Rossi, yes; Klingel, yes

STAFF ADMINISTRATIVE REPORTS

Chief Cicerelle previously submitted a report. He spoke to the Committee about having a dog run installed for dogs picked up by his officers as well as for the K-9 unit.

J. Cooper previously submitted a report. The pavilion roof has been replaced. Pads for the AED machines at the park have been replaced.

J. Rossi stated work being done to both the Hunterdon Medical Building and Johnson Dodge is on schedule.

Mr. deBoer previously submitted a report. He spoke to the Committee about an ordinance prepared by Attorney Lavery to establish the position of Qualified Purchasing Agent in the Township. A motion was made by Kovacs, seconded by Rossi, to introduce Ordinance 2016-05, Ordinance of the Township of Washington, County of Warren, State of New Jersey Amending and Supplementing Chapter 4, Article II, Section 4-5 to Create the Position of Qualified Purchasing Agent, on first reading.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

J. Congleton previously submitted a report and discussed on-line payments with Mayor Klingel.

PUBLIC QUESTIONS AND CONCERNS

A motion was made by Willan, seconded by Rossi, to open the meeting to the public. All were in favor.

Lydia Schmidt, 21 Cemetery Hill Road, asked for an update on the issues at the Washington Cemetery. Mayor Klingel stated he created a sub-committee and provided a recap of their first meeting. The Police Chief is sending a letter to the cemetery owners and a meeting with them will be scheduled. L. Schmidt spoke of issues with the detention pond at the cemetery and provided the Committee with pictures. L. Schmidt discussed plans for Cemetery Hill Road with J. Cooper.

Hearing no further comments, a motion was made by Rossi, seconded by Fiore, to close the public portion of the meeting. All were in favor.

OLD BUSINESS

There was no Old Business at this meeting.

NEW BUSINESS

A motion was made by Kovacs, seconded by Willan, to approve the request from Janice Congleton to attend the Government Finance Officers Association Conference September 20-22, 2016 in Atlantic City, NJ.

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Rossi, yes; Klingel, yes

A motion was made by Fiore, seconded by Willan, to approve the request from the Recreation Commission to use park bond money to pay for the new roof on the pavilion in the amount of \$6, 154.42.

ROLL CALL: Fiore, yes; Rossi, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Rossi, seconded by Fiore, to approve the request from Habitat for Humanity to have their annual Tent Sale in the parking lot in front of their store on Friday, June 10 and Saturday, June 11, 2016.

ROLL CALL: Rossi, yes; Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Willan, seconded by Fiore, to approve the request from Eileen Parks to attend Fair Housing and Records Management for Affordable Housing classes on Friday, June 10 and Thursday, June 16, 2016 in New Brunswick, NJ.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

A motion was made by Kovacs, seconded by Rossi, to approve the requests from Nancy Godfrey and Ann Kilduff to attend three training programs sponsored by Training Unlimited on Friday, June 10, 2016 in Budd Lake, NJ.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

REPORTS FROM OFFICIALS

Mr. Fiore and Attorney Lavery updated the Committee on the tax liens title search. Mr. Fiore spoke about renting out the Parks and Recreation building and the creation of an Open Space Advisory Board. He provided the Committee with a mission statement as well as goals and objectives on behalf of the Environmental Commission for Committee review.

Mayor Klingel appointed Gretchen Foley to the Alternate 1 position on the Land Use Board. After a brief discussion, a motion was made by Fiore, seconded by Willan, to allow Habitat for Humanity to advertise for volunteers on the Township's website.

ROLL CALL: Fiore, yes; Willan, yes; Kovacs, yes; Rossi, yes; Klingel, yes

PAYMENT OF BILLS

A motion was made by Willan, seconded by Kovacs, to approve the payment of the bills.

ROLL CALL: Willan, yes; Kovacs, yes; Fiore, yes; Rossi, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Rossi, seconded by Kovacs, to approve Resolution 16-85, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:20 pm. All were in favor. Attorney Lavery stated the Committee will be discussing a contractual matter dealing with the Police Shared Service Agreement with Oxford Township, a contractual matter dealing with an electric bill from the Department of Transportation, a contractual matter dealing with municipal property, an attorney/client privilege matter dealing with a piece of property, and an attorney/client privilege matter dealing with Washington Cemetery.

A motion was made by Rossi, seconded by Kovacs, to come out of Executive Session at 8:53 pm. All were in favor. Attorney Lavery stated the Committee discussed a contractual matter dealing with the Police Shared Service Agreement with Oxford Township, a contractual matter dealing with an electric bill from the Department of Transportation, a contractual matter dealing with municipal property, an attorney/client privilege matter dealing with a piece of property, and an attorney/client privilege matter dealing with Washington Cemetery. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Rossi, seconded by Kovacs, to authorize Attorney Lavery to send a letter to Attorney Lowcher regarding a matter as discussed in Executive Session.

ROLL CALL: Rossi, yes; Kovacs, yes; Fiore, yes; Willan, yes; Klingel, yes

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Kovacs, seconded by Fiore, to adjourn the meeting at 8:55 pm. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC
Township Clerk