

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
November 14, 2016

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 pm by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – Mayor Klingel noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Willan, present
Rossi, absent

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Attorney Michael Lavery; Peter deBoer, Township Administrator; Chief Cicerelle; and Jeff Cooper, Superintendent of Public Works

SALUTE TO THE FLAG

APPROVAL OF MINUTES

A motion was made by Fiore, seconded by Kovacs, to approve the minutes of the regular meeting held October 18, 2016.

ROLL CALL: Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Willan, seconded by Fiore, to approve the Executive Session minutes of the regular meeting held October 18, 2016.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Klingel, yes

ORDINANCE

A motion was made by Willan, seconded by Kovacs, to introduce Ordinance 16-09, 2017 Salary Ordinance on first reading.

ROLL CALL: Willan, yes; Kovacs, yes; Fiore, yes; Klingel, yes

Second reading, public hearing and adoption will be held at the December 20, 2016 meeting. Mr. Kovacs requested the Committee be prepared to speak about 2017 salaries at the December meeting.

RESOLUTION

A motion was made by Kovacs, seconded by Willan, to approve Resolutions 16-143 through and including 16-147.

16-143 Resolution Authorizing the Transfer of Funds

16-144 Resolution Authorizing and Approving Salaries and Wages for Certain Employees (K. VanCamp – Crossing Guard)

16-145 Redemption Resolution – Block 38, Lot 22 C0039

16-146 Refund Resolution – Block 22, Lot 3.15

16-147 Interest Resolution – Extension of the August Grace Period

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Klingel, yes

STAFF ADMINISTRATIVE REPORTS

Chief Cicerelle previously submitted a report and had nothing further to add. Mr. Fiore requested the Chief do a monthly comparison of the amount of call activity from this year and last.

J. Cooper previously submitted a report and discussed a program where elementary school children paint the Township's snow plows. After a brief discussion, the Committee was in favor of J. Cooper looking into the details for next year.

Mr. deBoer previously submitted a report and had nothing further to add.

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public.

Frank Marascia, Environmental Commission Chairman, asked Chief Cicerelle about the rash of vehicle break-ins. Chief Cicerelle stated the investigation is on-going.

Hearing no further comments, Mayor Klingel closed the public portion of the meeting.

OLD BUSINESS

Mayor Klingel spoke about the Township's "Businesses in our Community" webpage with regards to non-Township businesses. Mr. deBoer suggested contacting the Washington Borough Business Improvement District to ask about

adding a link to their website on ours. Mayor Klingel would like a disclaimer on that webpage. Mr. deBoer will work on this with Attorney Lavery.

NEW BUSINESS

A motion was made by Kovacs, seconded by Willan, to schedule the Committee's Reorganization Meeting for Monday, January 2, 2017 at 10:00 am.

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Klingel, yes

A motion was made by Willan, seconded by Fiore, to schedule the Holiday Luncheon for Wednesday, December 14, 2016 at 12:00 noon at the Municipal Building. All were in favor.

REPORTS FROM OFFICIALS

Mr. Kovacs stated he will meet with the Police Chief and Chief Financial Officer to review the preliminary 2017 police budget for Washington Borough.

Mr. Fiore discussed proposals he received to replace the tennis and basketball courts as they are beyond repair. The Recreation Building Rental Application is under review with the insurance company and he discussed occupancy and parking concerns with the Committee. Frank Marascia and employees from New Jersey American Water will meet with Dick Flint to do trail maintenance and anyone wishing to join them is invited. Title searches on abandoned properties have been completed.

PAYMENT OF BILLS

A motion was made by Fiore, seconded by Kovacs, to approve the payment of the bills.

ROLL CALL: Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Fiore, seconded by Willan, to approve Resolution 16-148, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:00 pm. All were in favor. Attorney Lavery stated the Committee will be discussing a shared service agreement with Mansfield Township, a shared service agreement update with Oxford Township, and a cell tower agreement with Washington Borough.

A motion was made by Fiore, seconded by Willan, to come out of Executive Session at 9:09 pm. All were in favor. Mayor Klingel stated the Committee discussed a shared service agreement with Mansfield Township, a shared service agreement update with Oxford Township, and a cell tower agreement with Washington Borough. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Kovacs, seconded by Fiore, to approve the Township Administrator to send a letter to Mansfield Township as discussed in Executive Session.

ROLL CALL: Kovacs, yes; Fiore, yes; Willan, yes; Klingel, yes

A motion was made by Kovacs, seconded by Fiore to approve the Township Administrator and Township Attorney to prepare a Request for Proposals for a cell tower.

ROLL CALL: Kovacs, yes; Fiore, yes; Willan, yes; Klingel, yes

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Willan, seconded by Fiore, to adjourn the meeting at 9:15 pm. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC
Township Clerk