

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
December 19, 2017

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 pm by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – Mayor Klingel noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk’s office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel; present; Kovacs; present; Rossi, present; Willan, present

STAFF PRESENT

Ann Kilduff, Deputy Township Clerk; Attorney Katrina Campbell; Peter deBoer, Township Administrator; Janice Congleton, Chief Financial Officer; Joseph Rossi, Construction Official; and Andy Hart, Assistant Superintendent of Public Works

SALUTE TO THE FLAG

APPROVAL OF MINUTES

A motion was made by Willan, seconded by Rossi, to approve the minutes of the regular meeting of November 20, 2017.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

A motion was made by Kovacs, seconded by Fiore, to approve the Executive Session minutes of the regular meeting of November 20, 2017.

ROLL CALL: Kovacs, yes; Fiore, yes; Rossi, yes; Willan, yes; Klingel, yes

A motion was made by Rossi, seconded by Willan, to approve the minutes of the special meeting of December 6, 2017.

ROLL CALL: Rossi, yes; Willan, yes; Fiore, yes; Kovacs, yes; Klingel, yes

ORDINANCE

A motion was made by Kovacs, seconded by Fiore, to open to the public Ordinance 17-12, An Ordinance of the Township of Washington, County of Warren, State of New Jersey, Authorizing Execution of a Sight Triangle Easement on Block 4, Lot 19 in Favor of the Owners of Block 4, Lot 19.01. All were in favor. Seeing no one, a motion was made by Kovacs, seconded by Fiore, to close the public portion of Ordinance 17-12. All were in favor. A motion was made by Willan, seconded by Fiore, to adopt Ordinance 17-12 on second reading.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

A motion was made by Fiore, seconded by Rossi, to open to the public Ordinance 17-13, An Ordinance of the Township of Washington, County of Warren, State of New Jersey Deleting Chapter 110 Entitled “Towing and Storage” in its Entirety and Replacing it With a Newly Revised Chapter 110 Entitled “Towing and Storage”. All were in favor. Seeing no one, a motion was made by Kovacs, seconded by Rossi, to close the public portion of Ordinance 17-13. All were in favor. A motion was made by Willan, seconded by Rossi, to adopt Ordinance 17-13 on second reading.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

A motion was made by Fiore, seconded by Rossi, to open to the public Ordinance 17-14, 2018 Salary Ordinance. All were in favor. Seeing no one, a motion was made by Kovacs, seconded by Rossi, to close the public portion of Ordinance 17-14. All were in favor. A motion was made by Kovacs, seconded by Fiore, to adopt Ordinance 17-14 on second reading.

ROLL CALL: Kovacs, yes; Fiore, yes; Rossi, yes; Willan, yes; Klingel, yes

A motion was made by Rossi, seconded by Fiore, to open to the public Ordinance 17-15, An Ordinance Creating the Organization Entitled “Washington Township Seniors” in the Township of Washington, County of Warren, State of New Jersey. All were in favor. Seeing no one, a motion was made by Fiore, seconded by Rossi, to close the public portion of Ordinance 17-15. All were in favor. A motion was made by Willan, seconded by Fiore, to adopt Ordinance 17-15 on second reading.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

RESOLUTIONS

A motion was made by Kovacs, seconded by Fiore, to approve Resolutions 17-159 through and including 17-171.

17-159 Transfer Resolution

17-160 Resolution Authorizing the Release of the Remaining Balance in the Developer’s Escrow Accounts for Christine B. Christensen

17-161 Resolution Authorizing the Release of the Remaining Balance in the Developer’s Escrow Accounts for Michael Verdon

17-162 Resolution Authorizing Cancellation of Various Grant Receivables and Grant Appropriations

17-163 Resolution Amending Resolution 17-103, Cancellation of Various Grant Receivables and Grant Appropriations

17-164 Transfer Tax Sale Payment to Borough of Washington Sewer Utility Collector
17-165 Transfer Tax Sale Payments to Oxford Township Sewer Utility Collector
17-166 Refund Resolution – Block 48, Lot 76.17
17-167 Resolution Cancelling 2017 Overpayments Less Than \$10.00
17-168 Redemption Resolution – Block 81, Lot 3.04
17-169 Resolution Cancelling 2017 Delinquent Amounts Less Than \$10.00
17-170 Extension of August Grace Period
17-171 Resolution for Person-to-Person Liquor License Transfer – Washington Township Liquor License Holding Co. to TCAT Liquor License Holder LLC
ROLL CALL: Kovacs, yes; Fiore, yes; Rossi, yes; Willan, yes; Klingel, yes

A motion was made by Kovacs, seconded by Rossi, to approve Resolution 17-172, Resolution of the Township of Washington, County of Warren, State of New Jersey Authorizing the Release of a Cash Performance Bond to Asbury Farms.
ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, abstained; Klingel, yes

A motion was made by Kovacs, seconded by Fiore, to approve Resolution 17-173, Resolution of the Township of Washington, County of Warren, State of New Jersey Authorizing a Reduction in the Cash Performance Guarantee for Clubhouse Drive and Hawk Pointe Boulevard. Mr. deBoer explained the paving and lining of the roads.
ROLL CALL: Kovacs, yes; Fiore, yes; Rossi, yes; Willan, abstained; Klingel, yes

STAFF ADMINISTRATIVE REPORTS

A. Hart previously submitted a report and stated both new trucks have been received. Phase I of the Cemetery Hill Road project is now complete.

J. Rossi updated the Committee on the various types of construction permits in 2017. He recently learned of a resident in need and is proud to be part of a work environment where people are willing to go out of their way to help the public.

Mr. deBoer previously submitted a report and requested he and the municipal staff be allowed to use vacation days and close the municipal offices on Friday, December 22nd. A motion was made by Rossi, seconded by Fiore, to allow employees to use vacation days and close the municipal building on Friday, December 22, 2017.
ROLL CALL: Rossi, yes; Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

OLD BUSINESS

There was no Old Business at this meeting.

NEW BUSINESS

A motion was made by Willan, seconded by Rossi, to approve the 2018 Municipal Office Holiday Closing Schedule as presented.
ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

The Committee received invitations to a recognition luncheon sponsored by the Coalition for Healthy & Safe Communities honoring Chief Cicerelle. Mayor Klingel encouraged the Committee members to attend.

After a brief discussion, a motion was made by Rossi, seconded by Kovacs, to approve the Requests for Proposals for Professionals for 2018 as recommended by the Township Administrator.
ROLL CALL: Rossi, yes; Kovacs, yes; Fiore, yes; Willan, yes; Klingel, yes

REPORTS FROM OFFICIALS

Mr. Fiore updated the Committee on various board meetings as well as where the Township is in the process regarding foreclosed properties. He attended a security meeting focusing on houses of worship and would like to advertise the rental of the Parks & Recreation Building with a free ad in the Messenger. Mr. Fiore stated the Washington Township Seniors' first trip went well.

Mr. Rossi asked the Committee to support the annual luncheon sponsored by the Coalition for Healthy and Safe Communities.

Mayor Klingel thanked Chief Cicerelle and those who helped the Chief organize the annual tree lighting. He thanked Joe Rossi and the Fire Department for helping with Santa.

PAYMENT OF BILLS

A motion was made by Willan, seconded by Fiore, to approve the payment of the bills.
ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Fiore, seconded by Kovacs, to approve Resolution 17-174, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance with the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:00 pm. All were in favor. Attorney Campbell stated the Committee will be discussing three personnel matters.

A motion was made by Willan, seconded by Kovacs, to come out of Executive Session at 8:40 pm. All were in favor. Attorney Campbell stated the Committee discussed three personnel matters. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

Mayor Klingel wished everyone a Merry Christmas and a Happy and Safe New Year.

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Fiore, seconded by Rossi, to adjourn the meeting at 8:45 pm. All were in favor.

Respectfully submitted,

Ann Kilduff, RMC
Deputy Township Clerk