

## TOWNSHIP OF WASHINGTON, WARREN COUNTY

Budget Meeting Minutes  
March 4, 2017

The budget meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 10:00 am by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted this meeting is being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

### ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

### STAFF PRESENT

Ann Kilduff, Deputy Township Clerk; Peter deBoer, Township Administrator; John Mooney, Municipal Auditor; Janice Congleton, Chief Financial Officer; Chief Cicerelle; and Jeff Cooper, Superintendent of Public Works

### SALUTE TO THE FLAG

### PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

### 2017 BUDGET DISCUSSION

J. Congleton stated changes that were discussed at the February 4, 2017 Budget Meeting have been made. The Committee discussed the milling and paving of two roads as well as routine road maintenance with J. Cooper.

The Committee discussed foreclosed and abandoned properties. J. Mooney discussed a Community Champion Program dealing with foreclosed properties and will forward information to J. Congleton. The Committee discussed well monitoring fees. Janice discussed unemployment compensation with the Committee.

J. Mooney explained how shared services are charged and he and Chief Cicerelle discussed the increase in the police fuel line item.

### DPW - Capital Purchases

J. Cooper explained the repairs needed for the basketball courts and explained the two quotes he received for the work. He discussed the information with the Committee and J. Mooney. J. Cooper provided the Committee with annual vehicle maintenance costs and a six year projection of vehicle replacements which was discussed. The Committee discussed funding of capital purchases.

### Police - Capital Purchases

Chief Cicerelle spoke about the State mandated breathalyzer but feels it can be postponed until next year's budget. Chief Cicerelle explained changes he's made to alleviate some of the overtime expenses.

J. Mooney explained with the items discussed, the Township is now looking at a 4.55 cent increase over last year. The Committee was able to keep the increase under 2 cents for the last five years.

Mr. deBoer discussed usage of a possible vehicle donation from Warren County. J. Cooper explained the minor maintenance the vehicle would need. A motion was made by Fiore, seconded by Rossi, to approve Resolutions 17-54, Resolution Permitting the Township of Washington to Accept a Vehicle Donation from the County of Warren.

ROLL CALL: Fiore, yes; Rossi, yes; Kovacs, yes; Willan, yes; Klingel, yes

### EXECUTIVE SESSION

A motion was made by Fiore, seconded by Willan, to approve Resolution 17-55, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 12:00 pm. All were in favor. Mayor Klingel explained the Committee will be discussing a personnel matter.

A motion was made by Rossi, seconded by Fiore, to come out of Executive Session at 12:30 pm. All were in favor. Mayor Klingel stated the Committee discussed a personnel matter. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Kovacs, seconded by Willan, to approve Resolution 17-56, Authorize and Approve Salaries and Wages for Certain Employees (A. Snyder – Police Secretary) as discussed in Executive Session.

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, no; Rossi, no; Klingel, yes

A motion was made by Kovacs, seconded by Willan, to introduce the 2017 Budget at the Township Committee's March 21, 2017 meeting.

ROLL CALL: Kovacs, yes; Willan, yes; Fiore, yes; Rossi, yes; Klingel, yes

Mayor Klingel stated the Budget Meeting scheduled for March 11, 2017 is no longer necessary.

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Rossi, seconded by Fiore, to adjourn the meeting at 12:40 pm. All were in favor.

Respectfully submitted,

Ann Kilduff, RMC  
Deputy Township Clerk