

## TOWNSHIP OF WASHINGTON, WARREN COUNTY

Budget Meeting Minutes  
February 3, 2018

The budget meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 10:05 am by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted this meeting is being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

### ROLL CALL

Fiore, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

### STAFF PRESENT

Ann Kilduff, Deputy Township Clerk; Peter deBoer, Township Administrator; Chief Cicerelle; John Mooney, Municipal Auditor; Janice Congleton, Chief Financial Officer; Eileen Parks, Deputy CFO; and Andy Hart, Assistant Superintendent of Public Works

### SALUTE TO THE FLAG

### PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

### 2018 BUDGET DISCUSSION

J. Mooney explained how a loss of surplus from 2017 and the decrease in regional school tax negatively impacts the Township's budget. The Township has a revenue issue as less than anticipated delinquent taxes were collected and the tax collection percentage is at its lowest in three years. Currently, the Township is in compliance with the expenditure CAP but not with the Levy CAP and is looking at a tax increase of 7.69 cents.

J. Mooney provided recommendations to the Committee as the budget discussion began.

The Committee took a short recess and returned with all members present.

### POLICE – CAPITAL PURCHASES

The Committee discussed various line items with Chief Cicerelle and J. Congleton.

### DPW – CAPITAL PURCHASES

The Committee discussed various line items with Mr. deBoer and A. Hart. Capital improvements are needed on the roads.

Mayor Klingel requested Mr. Willan, Mr. Kovacs and Mr. deBoer work with department heads and the CFO to make the necessary cuts to line items before the next budget meeting.

### EXECUTIVE SESSION

An Executive Session was not needed at this meeting.

### ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Willan, seconded by Rossi, to adjourn the meeting at 12:30 pm. All were in favor.

Respectfully submitted,

Ann Kilduff, RMC  
Deputy Township Clerk