

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
May 15, 2018

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 pm by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – Mayor Klingel noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel; present; Kovacs; present; Rossi, present; Willan, present

STAFF PRESENT

Ann Kilduff, Deputy Township Clerk; Attorney Michael Lavery; Peter deBoer, Township Administrator; Chief Cicerelle; Janice Congleton, CFO; and Joseph Rossi, Construction Official

SALUTE TO THE FLAG

APPROVAL OF MINUTES

A motion was made by Willan, seconded by Fiore, to approve the minutes of the regular meeting of April 17, 2018.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

A motion was made by Willan, seconded by Rossi, to approve the Executive Session minutes of the regular meeting of April 17, 2018.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

ORDINANCE

A motion was made by Rossi, seconded by Fiore, to open to the public Ordinance 18-05, Bond Ordinance Appropriating \$500,000 and Authorizing the Issuance of \$475,000 Bonds or Notes of the Township for Various Improvements or Purposes Authorized to be Undertaken by the Township of Washington in the County of Warren, State of New Jersey on second reading.

ROLL CALL: Rossi, yes; Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

Seeing no one, a motion was made by Willan, seconded by Fiore, to close the public portion of Ordinance 18-05. All were in favor. A motion was made by Fiore, seconded by Rossi, to adopt Ordinance 18-05 on second reading. Mr. Kovacs stated any money to be spent from this bond must come before the Township Committee for approval.

ROLL CALL: Fiore, yes; Rossi, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Willan, seconded by Rossi, to introduce Ordinance 18-06, An Ordinance to Amend Salary Ordinance 2017-14 Fixing the Salaries of the Officers and Employees of the Township of Washington, County of Warren, and State of New Jersey on first reading.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

Second reading, public hearing, and adoption will take place at the June 19, 2018 meeting.

RESOLUTIONS

A motion was made by Rossi, seconded by Fiore, to approve Resolutions 18-83 through and including 18-93, excluding Resolution 18-92.

18-83 Authorize and Approve Salaries and Wages for Certain Employees (K. Moore – Technical Assistant)

18-84 Authorize and Approve Salaries and Wages for Certain Employees (J. Ferri – Field Scheduler)

18-85 Governing Body Certification of the Annual Audit

18-86 Corrective Action Plan – 2017 Audit Report

18-87 Redemption Resolution – Township Held Tax Sale Certificate – Block 47, Lot 6

18-88 Redemption Resolution – Block 38.03, Lot 18.32

18-89 Redemption Resolution – Block 38, Lot 22, C0114

18-90 Redemption Resolution – Block 38, Lot 18.33

18-91 Redemption Resolution – Block 50, Lot 25

18-93 Resolution Authorizing the Sale of Certain Land and Property No Longer Needed for Public Use by the Township of Washington Pursuant to NJSA 40A:12-13(B)

ROLL CALL: Rossi, yes; Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

Mr. deBoer explained the Township Committee previously approved Resolution 18-72. Resolution 18-92 is an amendment to that Resolution to include Mansfield Township in the list of municipalities. A motion was made by Fiore, seconded by Willan, to approve Resolution 18-92, Resolution Amending the Shared Services Agreement, Resolution 18-72, for Sharing Animal Control Officer Vehicle Between Other Municipalities in the County of Warren and the Township of Washington.

ROLL CALL: Fiore, yes; Willan, yes; Kovacs, yes; Rossi, yes; Klingel, yes

Mayor Klingel stated Resolution 18-94, Resolution of the Township of Washington, County of Warren, State of New Jersey Authorizing In Rem Foreclosure Proceedings, will be tabled until the June 19, 2018 meeting.

STAFF ADMINISTRATIVE REPORTS

Chief Cicerelle previously submitted a report and had nothing further to add.

J. Rossi had nothing to report

Mr. deBoer previously submitted a report and provided the Committee with two resignation letters with regards to pending retirements, both effective July 1, 2018.

A motion was made by Rossi, seconded by Fiore, to accept the resignation for retirement from Anna C. Godfrey.

ROLL CALL: Rossi, yes; Fiore, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Willan, seconded by Fiore, to accept the resignation for retirement from Janice Congleton.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

Mr. deBoer provided the Committee with an Event Request Form from David Miller of Touch Mother Earth. A motion was made by Willan, seconded by Rossi, to approve the request from David Miller to host a retreat at 56 Mill Pond Road on June 1-3, 2018 pending Board of Health approval.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

Mr. deBoer stated he completed Tonnage Grants for not only the Township but several other municipalities as well. He is looking to be reimbursed for this service beginning in 2019.

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public.

Frank Marascia, St. Andrews Drive, stated NJ American Water will assist with trail maintenance twice per year. The Committee agreed to advertise the clean-up dates on the Township's website to enlist additional volunteers. F. Marascia will provide the information to the Deputy Clerk.

Hearing no further comments, Mayor Klingel closed the public portion of the meeting.

OLD BUSINESS

Attorney Lavery feels there is no need for an ordinance regarding vicious and potentially dangerous dogs as it is covered under State Statute.

Per Mr. Fiore's recommendation, a motion was made by Willan, seconded by Rossi, to appoint David Detrick, Lydia Schmidt, and Karen Mulholland to the Scenic Byway Committee.

ROLL CALL: Willan, yes; Rossi, yes; Fiore, yes; Kovacs, yes; Klingel, yes

J. Rossi presented the Committee with a slide show regarding his request to change construction permit fees. After discussing with the Committee, it was agreed only the minimum fee would be increased. J. Rossi will provide the attorney with a revised ordinance for the next meeting.

NEW BUSINESS

A motion was made by Fiore, seconded by Willan, to approve the request from Habitat for Humanity to hold their Annual Sidewalk/Parking Lot Sale on Saturday, June 2, 2018.

ROLL CALL: Fiore, yes; Willan, yes; Kovacs, yes; Rossi, yes; Klingel, yes

A motion was made by Fiore, seconded by Rossi, to approve the request from Addison Pajunas to hold a Volleyball Fundraiser at Meadow Breeze Park on Saturday, June 9, 2018.

ROLL CALL: Fiore, yes; Rossi, yes; Kovacs, yes; Willan, yes; Klingel, yes

REPORTS FROM OFFICIALS

Mr. Fiore updated the Committee on the various board meetings he attended and upcoming improvements to the park. The floors at the Parks and Recreation Building have been redone.

Mr. Rossi stated trees are uprooting walkways at Meadow Breeze Park. He will meet with Andy Hart to discuss.

Mr. Willan stated the Washington Township School Board's budget will have a yearly impact of \$41.00 to the average taxpayer.

Mr. Kovacs spoke of the equalization from school taxes. J. Congleton will contact the County for an explanation.

PAYMENT OF BILLS

A motion was made by Fiore, seconded by Willan, to approve the payment of the bills.

ROLL CALL: Fiore, yes; Willan, yes; Kovacs, yes; Rossi, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Kovacs, seconded by Rossi, to approve Resolution 18-95, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance with the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:30 pm.

ROLL CALL: Kovacs, yes; Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

Attorney Lavery stated the Committee will be discussing seven personnel matters dealing with the CFO Position, Deputy Tax Assessor position, Township Clerk position, Deputy Township Clerk position, Technical Assistant position, DPW Supervisor position, and the Municipal Court Judge position.

A motion was made by Rossi, seconded by Fiore, to come out of Executive Session at 9:25 pm. All were in favor. Attorney Lavery stated the Committee discussed seven personnel matters dealing with the CFO Position, Deputy Tax Assessor position, Township Clerk position, Deputy Township Clerk position, Technical Assistant position, DPW Supervisor position, and the Municipal Court Judge position. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Willan, seconded by Fiore, to authorize Mr. deBoer to advertise internally for the Township Clerk, Deputy Township Clerk, and Chief Financial Officer positions as discussed in Executive Session.

ROLL CALL: Willan, yes; Fiore, yes; Kovacs, yes; Rossi, yes; Klingel, yes

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Fiore, seconded by Rossi, to adjourn the meeting at 9:30 pm. All were in favor.

Respectfully submitted,

Ann Kilduff, RMC
Deputy Township Clerk