

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Budget Meeting Minutes
February 23, 2019

The budget meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 10:00 am by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted this meeting is being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk’s office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Fiore, present; Klingel, present; Kovacs, absent; Rossi, present; Willan, present

STAFF PRESENT

Ann Kilduff, Township Clerk; Peter deBoer, Township Administrator; Chief Cicerelle; John Mooney, Township Auditor; Andrew Kucinski, Township Auditor; Eileen Parks, Acting CFO; and Andy Hart, Assistant Superintendent of Public Works

SALUTE TO THE FLAG

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

RESOLUTIONS

A motion was made by Rossi, seconded by Fiore, to approve Resolutions 19-62 and 19-63.

ROLL CALL: Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

**TOWNSHIP OF WASHINGTON
WARREN COUNTY, NEW JERSEY
RESOLUTION #2019-62
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN
AUTHORIZING AN EMPLOYMENT AGREEMENT BETWEEN
ANDREW HART TO SERVE AS SUPERINTENDENT OF PUBLIC WORKS AND
THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WASHINGTON**

WHEREAS, it is the desire of the Township to (1) secure and retain the services of the Employee and to provide inducement for him to remain in such employment; (2) to make possible full work productivity by assuring the Employee’s morale and peace of mind with respect to financial compensation

and associated benefits; and (3) to provide an orderly and responsible operation of the Department of Public Works over which he has supervisory control; and

WHEREAS, the said Employment Agreement provides for the Employee to serve as the Superintendent of Public Works between March 1, 2019 through December 31, 2023; and

WHEREAS; the EMPLOYEE desires to accept employment as Superintendent of Public Works for the Township of Washington.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Washington that it does hereby authorize an Employee Agreement between Andrew Hart and the Township of Washington, in accordance with said agreement annexed hereto.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Washington, County of Warren, does hereby authorize the Mayor, the Municipal Clerk and the Township Administrator to execute any and all documents necessary to authorize an Employee Agreement between Andrew Hart to serve as Superintendent of Public Works and the Township of Washington, a municipal corporation in the County of Warren, State of New Jersey with offices at 211 Route 31 North, Washington NJ 07882.

**TOWNSHIP OF WASHINGTON
WARREN COUNTY, NEW JERSEY
RESOLUTION #2019-63
RESOLUTION TO AUTHORIZE AND APPROVE PROVISIONS TO THE APPOINTMENT OF ASSISTANT
SUPERINTENDENT OF PUBLIC WORKS**

WHEREAS, Resolution 2015-49B establishes the current duties in the position and duties of Township Administrator; and

WHEREAS, included as part of the list of duties for said position is listed the title of Assistant Superintendent of Public Works; and

WHEREAS, as part of the ongoing involvement and oversight within the Department of Public Works the Township Committee desires to make certain accommodations as part of the appointment of Peter deBoer as Assistant Superintendent of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Washington, in the County of Warren, State of New Jersey, as follows:

Compensation for the position of Assistant Superintendent of Public Works shall include a reduction of health insurance contributions to 1.5% of the base salary of the Township Administrator under Chapter 78, P.L. 2011 for the term of holding said position.

2019 BUDGET DISCUSSION

Mayor Klingel opened the discussion with a brief review of the prior week's meeting and asked if the Committee members had anything to address at that time. Mr. Fiore asked Chief Cicerelle for clarification regarding certain Police expenses. He and Mrs. Parks offered explanation regarding the line items. Mr. Mooney stated that the Township is under both caps. At the onset of the meeting, based upon the presented budget, an average \$250,000 home will see an increase of \$77.00 per year or \$6.38 per month. Adjustments were made to the Budget resulting in an increase of \$60.00 per year or \$4.98 per month.

POLICE – CAPITAL PURCHASES

Chief Cicerelle and the Committee discussed potential vehicle purchases.

DPW – CAPITAL PURCHASES

The Committee addressed the prioritized list presented by Mr. Hart.

EXECUTIVE SESSION

A motion was made by Rossi, seconded by Fiore, to approve Resolution 19-64, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance with the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 1:25 pm.

ROLL CALL: Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

Mayor Klingel stated that the Committee would discuss the Wastewater Management Plan Amendment – Route 31, a potential land acquisition, and a contractual matter regarding a Share Services Agreement with the Borough.

**TOWNSHIP OF WASHINGTON
WARREN COUNTY, NEW JERSEY
RESOLUTION #2019-64
RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF WASHINGTON FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY
OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Governing Body of the Township of Washington, County of Warren, will be going in Executive Session; and

WHEREAS, the meeting is not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Washington will give a brief summary of the meeting upon coming out of Executive Session.

A motion was made by Rossi, seconded by Willan, to come out of Executive Session at 2:35 pm. **All were in favor.** Mayor Klingel stated that the Committee would discuss the Wastewater Management Plan Amendment – Route 31, a potential land acquisition, and a contractual matter regarding a Shared Services Agreement with the Borough.

A motion was made by Rossi, seconded by Fiore, to approve a Shared Services Agreement with the Borough for an Engineer/Planner pending Attorney Review.

ROLL CALL: Rossi, yes; Fiore, yes; Willan, yes; Klingel, yes

A motion was made by Fiore, seconded by Willan, to post the position of Township Engineer on the Township website.

ROLL CALL: Fiore, yes; Willan, yes; Rossi, yes; Klingel, yes

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Fiore, seconded by Rossi, to adjourn the meeting at 2:37 pm. **All were in favor.**

Respectfully submitted,

Ann Kilduff, RMC
Township Clerk