

**WASHINGTON TOWNSHIP REORGANIZATION MINUTES**  
**JANUARY 1, 2016**

The Clerk administered the Oath of Office to Committee members Nancy A. Anderson and Ralph Fiore.

Township Clerk Anna C. Godfrey called the 2016 Reorganization Meeting to order at 10:00 am on this date at the Washington Township Municipal Building located at 211 Route 31 North, Washington, NJ 07882.

SUNSHINE LAW COMPLIANCE – The Clerk noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Anderson, present; Fiore, present; Klingel, present; Kovacs, present; Rossi, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Peter deBoer, Township Administrator, Chief Cicerelle; Ann Kilduff, Deputy Clerk; and John Mooney, Township Auditor

SALUTE TO THE FLAG

NOMINATIONS FOR MAYOR

The Clerk asked for nominations for Mayor of the Township of Washington for the year for 2016. Mr. Klingel was nominated by Kovacs, seconded by Rossi. Hearing no further nominations, a motion was made by Kovacs, seconded by Rossi, to close nominations and appoint Robert Klingel as Mayor of Washington Township for 2016.

ROLL CALL: Anderson, yes; Fiore, yes; Klingel, yes; Kovacs, yes; Rossi, yes

The Clerk congratulated Mayor Klingel and administered the Oath of Office before turning the meeting over to him.

Mayor Klingel wished everyone a Happy New Year and welcomed Nancy Anderson and Ralph Fiore to the Committee.

NOMINATIONS FOR DEPUTY MAYOR

Mayor Klingel asked for nominations for Deputy Mayor of the Township of Washington 2016. A motion was made by Kovacs, seconded by Fiore, to nominate Mark Rossi.

ROLL CALL: Kovacs, yes; Fiore, yes; Anderson, yes; Rossi, yes; Klingel, yes

The Clerk administered the Oath of Office to new Police Chief Thomas Cicerelle.

APPOINTMENTS

A motion was made by Kovacs, seconded by Rossi, to appoint Finelli Consulting Engineers, Inc. as Municipal Engineer, this being year three of a three year term ending 12/31/16.

ROLL CALL: Kovacs, yes; Rossi, yes; Anderson, yes; Fiore, yes; Klingel, yes

A motion was made by Fiore, seconded by Rossi, to appoint the following Court Personnel:

- Court Administrator, Jerilynn Harris, with a one year term ending 12/31/16
- Deputy Court Administrators, Vera Hart & Lisa Rudd, each with a one year term ending 12/31/16
- Violations Bureau, Rosemarie Hoover & Illena Leigh Raffaele, each with a one year term ending 12/31/16
- Municipal Prosecutor, Roger Skoog, with a one year term ending 12/31/16
- Public Defender, Donald Farino, with a one year term ending 12/31/16

ROLL CALL: Fiore, yes; Rossi, yes; Anderson, yes; Kovacs, yes; Klingel, yes

A motion was made by Kovacs, seconded by Rossi, to appoint J. Edward Palmer as Municipal Court Judge, this being year two of a three year term ending 12/31/17.

ROLL CALL: Kovacs, yes; Rossi, yes; Anderson, yes; Fiore, yes; Klingel, yes

Mayor Klingel tabled the appointment to the Musconetcong River Management Council.

A motion was made by Fiore, seconded by Anderson, to appoint Chief Thomas Cicerelle as Emergency Management Coordinator, this being year one of a three year term ending 12/31/18.

ROLL CALL: Fiore, yes; Anderson, yes; Kovacs, yes; Rossi, yes; Klingel, yes

A motion was made by Kovacs, seconded by Rossi, to appoint Peter H. deBoer, Jr. as Deputy Emergency Management Coordinator, this being year one of a three year term ending 12/31/18.

ROLL CALL: Kovacs, yes; Rossi, yes; Anderson, yes; Fiore, yes; Klingel, yes

A motion was made by Rossi, seconded by Fiore, to authorize the Mayor to sign the DPW Contract.

ROLL CALL: Rossi, yes; Fiore, yes; Anderson, yes; Kovacs, yes; Klingel, yes

#### ORDINANCE

A motion was made by Kovacs, seconded by Rossi, to introduce Ordinance 16-01, Ordinance Reauthorizing the Open Space Trust Fund for the Township of Washington, on first reading.

ROLL CALL: Kovacs, yes; Rossi, yes; Anderson, yes; Fiore, yes; Klingel, yes

Public hearing and adoption will take place at the February 16, 2016 meeting.

#### RESOLUTIONS

A motion was made by Kovacs, seconded by Rossi, to approve Resolutions 16-01 through and including 16-24.

16-01 Resolution Authorizing Township of Washington Officials to Sign Checks

16-02 Cash Management Plan

16-03 Temporary Budget

16-04 Establishing Petty Cash Funds

16-05 Resolution Establishing a Local Emergency Planning Committee

16-06 Resolution Designating Official Newspapers

16-07 Interest on Delinquent Taxes and Assessments

16-08 Tax Assessors/Township Attorney Stipulations

16-09 Regular Meetings of the Township Committee and Board of Health

16-10 Resolution Designating a Public Agency Compliance Officer (PACO)

16-11 Resolution Authorizing the Award of Fair and Open Contract for Township Attorney

16-12 Resolution Authorizing the Award of Fair and Open Contract for Special Tax Litigation Counsel

16-13 Resolution Authorizing the Award of Fair and Open Contract for Auditing & Accounting Services

16-14 Resolution Authorizing the Award of Fair and Open Contract for Bond Attorney

16-15 Resolution Authorizing the Award of the Fair and Open Contract for a Township Planner (Scarlett Doyle)

16-16 Award of Contract for Professional Services without Public Bid - Municipal Alliance Coordinator (Pat Kollar)

16-17 Award of Contract for Professional Services without Public Bid – Public Defender (Donald Farino)

16-18 Resolution Establishing Vegetative Waste Procedures, Fees and Schedule for 2016

16-19 Resolution Authorizing Execution of Agreement between the Township of Washington and Hawke Pointe Condominium Association for Winter Maintenance and Street Light Reimbursement

16-20 Resolution Authorizing Execution of Agreement between the Township of Washington and Hawke Pointe Property Owners Association for Street Light Reimbursement for the Year 2016

16-21 Reappoint SEC MCDC Initiative Compliance Survey and Continuing Disclosure Agent Services

16-22 Resolution for the Purpose of Authorizing the Signature of the Township Administrator to Execute Annual Agreement with the JDM Group to Provide Services for Phone and Information Technology

16-23 Appointment of a Certified Municipal Registrar and a Deputy Certified Municipal Registrar for the Township of Washington, County of Warren, State of New Jersey

16-24 Salary Resolution

ROLL CALL: Kovacs, yes; Rossi, yes; Anderson, yes; Fiore, yes; Klingel, yes

#### APPOINTMENTS TO BOARDS

##### LAND USE BOARD

Mayor Klingel made the following appointments to the Land Use Board: himself as the Class I member and Evan Howell as a Class II member, both with a one year term ending 12/31/16. Mayor Klingel reappointed Brian McCartharn as the Alternate 1 member with a two year term ending 12/31/17.

A motion was made by Rossi, seconded by Kovacs, to approve Mayor Klingel's appointment of Ralph Fiore as the Class III member on the Land Use Board with a one year term ending 12/31/16.

ROLL CALL: Rossi, yes; Kovacs, yes; Anderson, yes; Fiore, yes; Klingel, yes

#### RECREATION COMMISSION

Mayor Klingel reappointed Joseph DeFranza to the Recreation Commission with a five year term expiring 12/31/20 and reappointed Tim Henderson as the Alternate 1 member with a two year term ending 12/31/17.

#### HISTORICAL PRESERVATION COMMISSION

Mayor Klingel reappointed Joseph Rossi as the Class A member, Kathy Fiore as the Class B member and Brian Wilcox as a Class C member on the Historical Preservation Commission, each with a four year term ending 12/31/19.

ENVIRONMENTAL COMMISSION

Mayor Klingel reappointed Frank Marascia, Lydia Schmidt and Marilyn Sendell to the Environmental Commission, all with three year terms ending 12/31/18.

Mayor Klingel tabled the appointment of a Chairman for the Environmental Commission.

APPOINTMENT OF COMMITTEE MEMBERS AS LIAISON TO VARIOUS DEPARTMENTS

Mayor Klingel made the following Committee liaison appointments:

- Mayor Klingel - Township Administrator, Board of Education/Warren Hills Regional Schools, Township Website/Public Information, Police Department, Shared Court, Township Attorney, Zoning Official
- Mark Rossi - Buildings & Grounds, Code & Construction Office/Construction Official, Department of Public Works, Economic Development, Emergency Management; Public Health Officer, Township Engineer
- Nancy Anderson - Affordable Housing/COAH, Animal Control, Board of Education/Washington Township Schools, Fire District, Historic Preservation Commission, Municipal Alliance, Warren-Morris Council of Governments (Shared Service)
- Ralph Fiore - Clean Communities Coordinator, Environmental Commission, Farmland Preservation/Open Space, First Aid Squad, Land Use Board; Public Utilities, Recreation Commission, Warren County Solid Waste Advisory Committee
- Michael Kovacs - Finance, Budget Preparation, Senior Citizen Advisory Committee, Tax Assessor, Tax Collector, Township Auditor, Township Clerk, Deputy Township Clerk

NEW BUSINESS

There was no new business at this meeting.

PUBLIC CONCERNS/QUESTIONS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

COMMENTS FROM COMMITTEE / OFFICIALS

Mr. Kovacs thanked Mrs. Anderson and Mr. Fiore for becoming current on Committee matters prior to this meeting. He is looking forward to working with the new Committee.

Mr. Fiore thanked the Committee for reaching out to him prior to the meeting. He is looking forward to working with the Committee to help the taxpayers of the Township.

Mrs. Anderson thanked the Committee and Mayor Klingel for contacting her after the elections. She is looking forward to serving the community as well as the Township employees.

There were no further comments from the Committee.

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Rossi, seconded by Fiore, to adjourn the meeting at 10:20 am. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC  
Township Clerk