

WASHINGTON TOWNSHIP REORGANIZATION MINUTES

JANUARY 2, 2012

Acting Township Clerk Anna C. Godfrey called the 2012 Reorganization Meeting to order at 10:00 am on this date at the Washington Township Municipal Building located at 211 Route 31 North, Washington, NJ 07882.

SUNSHINE LAW COMPLIANCE – The Clerk noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Elbassiouny, present; Finke, present; Klingel, present; Kovacs, present; Marks, present

STAFF PRESENT

Anna C. Godfrey, Acting Township Clerk and Peter de Boer, Township Administrator/Certified Public Works Manager

SALUTE TO THE FLAG

NOMINATIONS FOR MAYOR

The Clerk asked for nominations for Mayor of Washington Township for the year 2012. The nomination of Mr. Kovacs was made by Mr. Finke. Upon request of further nominations, the nomination of Mr. Elbassiouny was made by Mr. Klingel. Hearing no further nominations, a motion was made by Klingel, seconded by Finke, to close nominations. All were in favor.

ROLL CALL was taken for Michael Kovacs as Mayor of Washington Township for 2012:

Finke, yes; Klingel, no; Kovacs, yes; Marks, yes

The Clerk congratulated Mayor Kovacs and administered the Oath of Office to him. The Clerk turned the meeting over to the Mayor who stated he expects to run the meetings with cooperation from the Committee members and the Administrator.

NOMINATIONS FOR DEPUTY MAYOR

Mayor Kovacs asked for nominations for Deputy Mayor. The nomination of Robert Klingel was made by Mr. Elbassiouny. The nomination of Eve Marks was made by Mr. Finke.

ROLL CALL was taken for Robert Klingel as Deputy Mayor of Washington Township for 2012:

Finke, no; Klingel, yes; Kovacs, yes; Marks, no; Elbassiouny, yes

MUNICIPAL ATTORNEY

A motion was made by Klingel, seconded by Finke, to appoint Michael Lavery of Courter, Kobert & Cohen as Township Attorney for the year 2012.

ROLL CALL: Klingel, yes; Finke, yes; Kovacs, yes; Marks, abstained; Elbassiouny, yes

APPOINTMENTS

A motion was made by Elbassiouny, seconded by Finke, to approve the appointment of Peter deBoer as Township Administrator with this being year three of a five year term ending 12/31/14 as well as Public Agency Compliance Officer and Safety Chairman, and Personnel Administrator, all with one year terms ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Finke, yes; Klingel, yes; Kovacs, yes; Marks, yes

A motion was made by Elbassiouny, seconded by Klingel, to approve the appointment of Anna C. Godfrey as Acting Township Clerk for a one year term ending 12/31/12 or upon attaining certification as well as to the positions of Election Official, Secretary to the Local Board of Health, Secretary to the Safety Committee, and Custodian of Government Records, all with one year terms ending 12/31/12 as well as Certified Municipal Registrar with a three year term ending 12/31/14.

ROLL CALL: Elbassiouny, yes; Klingel, yes; Finke, yes; Marks, yes; Kovacs, yes

A motion was made by Klingel, seconded by Elbassiouny, to approve the appointment of Ann Kilduff as Deputy Township Clerk, Deputy Election Official and Deputy Custodian of Government Records, all with one year terms ending 12/31/12 as well as Deputy Certified Municipal Registrar, this being year one of a three year term ending 6/6/2014.

ROLL CALL: Klingel, yes; Elbassiouny, yes; Finke, yes; Marks, yes; Kovacs, yes

A motion was made by Klingel, seconded by Finke, to approve the appointment of Kevin McCarthy as Acting Finance Officer for a one year term ending 12/31/12 or upon attaining certification.

ROLL CALL: Klingel, yes; Finke, yes; Marks, yes; Elbassiouny, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Klingel, to approve the appointment of Suzanne Heerwagen as Deputy Treasurer with this being year three of a four year term ending 12/31/13.

ROLL CALL: Elbassiouny, yes; Klingel, yes; Finke, yes; Marks, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Finke, to approve the appointment of Lydia Schmidt as 911 Coordinator for a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Finke, yes; Klingel, yes; Marks, yes; Kovacs, yes

A motion was made by Finke, seconded by Marks, to approve the appointment of Thomas Bocko as Zoning Official for a one year term ending 12/31/12.

ROLL CALL: Finke, yes; Marks, yes; Klingel, yes; Elbassiouny, yes; Kovacs, yes

A motion was made by Klingel, seconded by Finke, to approve the appointment of Betty and Gary Wysocki as Animal Control Officers for a one year terms ending 12/31/12.

ROLL CALL: Klingel, yes; Finke, yes; Marks, yes; Elbassiouny, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Finke, to approve the appointment of Daniel Wyckoff to the Office of Aging for a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Finke, yes; Klingel, yes; Marks, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Finke, to approve the appointment of Finelli Consulting Engineers, Inc. as the Township Engineer, this being the third year of a three year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Finke, yes; Klingel, yes; Marks, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Finke, to approve the appointment of the following Court personnel: Jerilynn Harris as Court Administrator, Vera Hart and Lisa Rudd as Deputy Court Administrator, Rosemarie Hoover and Judith Casella as Violations Clerks, Brett Morrow as Municipal Prosecutor and Glenn Hawkswell and Pat Mannon as Public Defenders, all with one year terms ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Finke, yes; Klingel, yes; Marks, yes; Elbassiouny, yes

A motion was made by Klingel, seconded by Finke, to approve the appointment of J. Edward Palmer as Municipal Court Judge, this being year one of a three year term ending 12/31/14.

ROLL CALL: Klingel, yes; Finke, yes; Marks, yes; Elbassiouny, yes; Kovacs, yes

A motion was made by Finke, seconded by Elbassiouny, to approve the appointment of Peter deBoer and Suzanne Heerwagen as Recycling Coordinators, both with one year terms ending 12/31/12.

ROLL CALL: Finke, yes; Elbassiouny, yes; Klingel, yes; Marks, abstained; Kovacs, yes

A motion was made by Elbassiouny, seconded by Klingel, to approve the appointment of Dave Evans of Nisivoccia, LLP as Municipal Auditor with a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Klingel, yes; Finke, yes; Marks, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Marks, to approve the appointment of Pat Kollar as Municipal Alliance Coordinator with a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Marks, yes; Finke, yes; Klingel, yes; Kovacs, yes

A motion was made by Finke, seconded by Kovacs, to approve the appointment of Eve Marks as a representative of the Township Committee to be liaison to the Municipal Alliance with a one year term ending 12/31/12.

ROLL CALL: Finke, yes; Kovacs, yes; Klingel, yes; Elbassiouny, yes; Marks, yes

A motion was made by Klingel, seconded by Finke, to approve the appointment of Bruce Smith as Sewerage Consultant with a one year term ending 12/31/12.

ROLL CALL: Klingel, yes; Finke, yes; Elbassiouny, yes; Marks, yes; Kovacs, yes

A motion was made by Finke, seconded by Klingel, to approve the appointment of Howard Vex of Courter, Kobert & Cohen as Special Labor Litigation Counsel with a one year term ending 12/31/12.

ROLL CALL: Finke, yes; Klingel, yes; Marks, abstained; Elbassiouny, yes; Kovacs, yes

A motion was made by Elbassiouny, seconded by Marks, to approve the appointment of Martin Allen of DeFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer as Special Tax Litigation Counsel with a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Marks, yes, Finke, yes; Klingel, yes, Kovacs, yes

A motion was made by Klingel, seconded by Marks, to approve the appointment of Al Ivany to the Musconetcong River Management Council for a one year term expiring 12/31/12.

ROLL CALL: Klingel, yes; Marks, yes; Finke, yes; Elbassiouny, yes; Kovacs, yes

ORDINANCES

A motion was made by Klingel, seconded by Marks, to introduce Ordinance 12-01, Ordinance Reauthorizing the Open Space Trust Fund for the Township of Washington, on first reading.

ROLL CALL: Klingel, yes; Marks, yes; Finke, yes; Elbassiouny, yes; Kovacs, yes

Public hearing and adoption will take place at the February 21, 2012 meeting.

A motion was made by Klingel, seconded by Elbassiouny, to introduce Ordinance 12-02, Ordinance Amending, Revising and Supplementing Section 117-23 Entitled "No Parking" of the Code of the Township of Washington "Vehicles and Traffic", on first reading.

ROLL CALL: Klingel, yes; Elbassiouny, yes; Finke, yes, Marks, yes, Kovacs, yes

Public hearing and adoption will take place at the January 17, 2012 meeting.

RESOLUTIONS

A motion was made by Klingel, seconded by Elbassiouny, to approve Resolutions 12-01 through 12-19. Mr. Finke noted some typographical errors which will be corrected by the Clerk.

ROLL CALL: Klingel, yes; Elbassiouny, yes; Finke, yes; Marks, yes; Kovacs, yes

12-01 Resolution Authorizing Township of Washington Officials to Sign Checks

12-02 Cash Management Plan

12-03 Temporary Budget

12-04 Establishing Petty Cash Funds

12-05 Resolution Authorizing the Recording of Governing Body Executive Sessions and Maintaining Minutes

12-06 Resolution Designating Official Newspapers

12-07 Interest on Delinquent Taxes and Assessments

12-08 Tax Assessors/Township Attorney Stipulations

12-09 Regular Meetings of the Township Committee and Board of Health

12-10 Resolution Designating a Public Agency Compliance Officer (PACO)

12-11 Resolution Appointing Statewide Insurance Fund Commissioner

12-12 Resolution Authorizing the Award of Fair and Open Contract for Township Attorney

12-13 Resolution Authorizing the Award of Fair and Open Contract for Special Labor Litigation Counsel

12-14 Resolution Authorizing the Award of Fair and Open Contract for Special Tax Litigation Counsel

12-15 Resolution Authorizing the Award of Fair and Open Contract for Auditing & Accounting Services

12-16 Award of Contract for Professional Services Without Public Bid - Public Defender (Donald Farino)

12-17 Award of Contract for Professional Services Without Public Bid - Municipal Alliance Coordinator (Pat Kollar)

12-18 Award of Contract for Professional Services Without Public Bid - Sewerage Consultant (B Smith)

12-19 Resolution Establishing Vegetative Waste Procedures, Fees and Schedule for 2012

Mayor Kovacs recommended tabling Resolution 12-20. After a brief discussion and noting salary increases have not been included, a motion was made by Elbassiouny, seconded by Klingel to approve Resolution 12-20, 2012 Salary Resolution.

ROLL CALL: Elbassiouny, yes; Klingel, yes; Finke, yes; Marks, yes; Kovacs, yes

APPOINTMENTS TO BOARDS

ECONOMIC DEVELOPMENT COMMISSION

Mr. Elbassiouny explained the Township's Economic Development Commission has been inactive the past few years and feels it should become active. Based on Mr. Elbassiouny's recommendations, Mayor Kovacs made the following appointments to the Economic Development Commission: Peter deBoer for a five year term ending 12/31/16; Chris Cavazzini as Chairman for a four year term ending 12/31/15; Benjamin Young for a three year term ending 12/31/14; Joseph Rossi for a two year term ending 12/31/13; and Alan Lowcher, Esq. for a one year term ending 12/31/12.

ENVIRONMENTAL COMMISSION

Mayor Kovacs reappointed Al Ivany as Chairman for a one year term ending 12/31/12 and reappointed Robert Finke as Township Committee representative for a one year term ending 12/31/12.

HISTORICAL COMMISSION

Mayor Kovacs tabled any appointments to the Historical Commission pending further review.

LAND USE BOARD

Mayor Kovacs re-appointed Evan Howell as a Class II Member on the Land Use Board with a one year term ending 12/31/12.

A motion was made by Elbassiouny, seconded by Marks, to appoint Robert Finke as Class III Member of the Land Use Board with a one year term ending 12/31/12.

ROLL CALL: Elbassiouny, yes; Marks, yes; Finke, yes; Klingel, yes; Kovacs, yes

In regards to the Class I member, Mayor Kovacs asked if anyone would like to sit on the Board in his place. Mr. Elbassiouny feels it is the Mayor's responsibility to sit on the Land Use Board. Mrs. Marks volunteered. Mayor Kovacs stated he will attend the first meeting before making a decision and thanked Mrs. Marks for volunteering.

Mayor Kovacs tabled further appointments to the Land Use Board pending further review.

RECREATION COMMISSION

Mayor Kovacs tabled appointments to the Recreation Commission until the Commission's reorganization meeting.

APPOINTMENT OF COMMITTEE MEMBERS AS LIAISON TO VARIOUS DEPARTMENTS

Mayor Kovacs requested the Committee advise him of any changes they would like to their liaison responsibilities for his review and appointment at the January 17th meeting. Until then, the responsibilities remain as is. Mayor Kovacs stated it is the person, rather than the position, which is the liaison.

NEW BUSINESS

A motion was made by Klingel, seconded Marks, to approve the Municipal Holiday Office Closing dates.
ROLL CALL: Klingel, yes; Marks, yes; Finke, yes; Elbassiouny, yes; Kovacs, yes

PUBLIC CONCERNS/QUESTIONS

Mayor Kovacs opened the meeting to the public. Hearing no one, Mayor Kovacs closed the public portion of the meeting.

COMMENTS FROM COMMITTEE / OFFICIALS

Mr. Elbassiouny wished to recognize Assemblyman Eric Peterson, thanking him for attending the meeting. He wished everyone a happy and prosperous new year.

Mr. Finke wished everyone a happy new year.

Mr. Klingel wished everyone a happy new year and congratulated Mayor Kovacs.

Mrs. Marks wished everyone a happy new year, thanked Assemblyman Peterson for attending and congratulated Mayor Kovacs.

Mayor Kovacs wished everyone a happy new year stating he would like to work together as a Committee.

PAYMENT OF BILLS

There were no bills to pay at this meeting.

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Elbassiouny, seconded by Marks, to adjourn the meeting at 10:30 am. All were in favor.

Respectfully submitted,

Anna C. Godfrey
Acting Township Clerk