

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Regular Meeting
December 17, 2013

The regular meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 7:30 p.m. by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Finke, present; Klingel, present; Kovacs, present; Willan, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Peter deBoer, Township Administrator/Certified Public Works Manager (at 7:40 p.m.); Attorney Katrina Campbell/Attorney Michael Lavery (at 7:50 p.m.); Chief McDonald; and Kevin McCarthy, CFO

SALUTE TO THE FLAG

APPROVAL OF MINUTES

A motion was made by Finke, seconded by Kovacs, to approve the minutes of the regular meeting held November 18, 2013.

ROLL CALL: Finke, yes; Kovacs, yes; Willan, yes; Klingel, yes

A motion was made by Willan, seconded by Finke, to approve the Executive Session minutes from the regular meeting held November 18, 2013.

ROLL CALL: Willan, yes; Finke, yes; Kovacs, yes; Klingel, yes

A motion was made by Willan, seconded by Kovacs, to approve the minutes of the budget meeting held on December 7, 2013.

ROLL CALL: Willan, yes; Kovacs, yes; Finke, yes; Klingel, yes

ORDINANCE

A motion was made by Kovacs, seconded by Willan, to open to the public Ordinance 13-07, 2014 Salary Ordinance, on second reading. All were in favor. Hearing no one, a motion was made by Kovacs, seconded by Willan, to close the public portion of Ordinance 13-07. All were in favor. A motion was made by Kovacs, seconded by Willan, to adopt Ordinance 13-07 on second reading. Mr. Willan questioned the Administrator's salary range. K. McCarthy explained it is a typographical error and should read \$10,000 to \$30,000. Mr. Finke questioned the range of the Committee members. The Committee discussed. Mayor Klingel noted the Ordinance will be amended to reflect the correct range for the Township Administrator.

ROLL CALL: Kovacs, yes; Willan, yes; Finke, no; Klingel, yes

RESOLUTIONS

A motion was made by Finke, seconded by Willan, to approve Resolutions 13-150 through 13-164.

13-150 Cancel 2013 Overpayments Less Than \$10.00

13-151 Cancel 2013 Amounts Owed Less Than \$10.00

13-152 Extension of August Grace Period

13-153 Transfer Tax Sale Payments to Oxford Township Sewer Utility Collector

13-154 Redemption Resolution – Block 38; Lot 22 C0117

13-155 Redemption Resolution – Block 28.01; Lot 5

13-156 Redemption Resolution – Block 65; Lot 5.11

13-157 Cancel 2012/2013 Taxes – Block 18; Lot 15

13-158 Refund Resolution – Block 38.03; Lot 2

13-159 Refund Resolution – Block 38; Lot 22 C0055

13-160 Redemption Resolution – Block 38.05; Lot 12

13-161 Refund Resolution – Block 28.01; Lot 2

13-162 Refund Resolution – Block 68; Lot 23Q

13-163 Refund Resolution – Block 68; Lot 18.27Q

13-164 Redemption Resolution – Block 38; Lot 22 C0084

ROLL CALL: Finke, yes; Willan, yes; Kovacs, yes; Klingel, yes

Mr. Kovacs explained the Committee considered hiring a Township Engineer in January and therefore carried over Finelli Consulting Engineers on a temporary basis. Resolution 13-165 is to take the position off of a temporary basis. Mr. Lavery explained the Non-Fair and Open Contract procedure.

A motion was made by Willan, seconded by Finke, to approve Resolutions 13-165 through 13-169.
13-165 Resolution Authorizing the Award of a Non-Fair and Open Contract for a Township Engineer
13-166 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Extension 1/1/2014 – 6/30/2014
13-167 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle 7/1/2014 – 6/30/2015 – Form 1B
13-168 Resolution to Authorize and Approve Salaries and Wages for Certain Employees (A. Kilduff)
13-169 Resolution Accepting Maintenance Bond from Topline Construction (Pleasant Valley Road Section 3)
ROLL CALL: Willan, yes; Finke, yes; Kovacs, yes; Klingel, yes

Mr. Kovacs explained the amendments for Resolution 13-170 should read A1 and A2 to be consistent with Appendix A. K. McCarthy spoke to the Borough's CFO and they are both in agreement. A motion was made by Kovacs, seconded by Willan, to approve Resolution 13-170, Resolution Amending Resolution #13-145 Authorizing the Execution of a Second Amendment to the Shared Service Agreement for Police Services Between the Borough of Washington and the Township of Washington (Warren County).
ROLL CALL: Kovacs, yes; Willan, yes; Finke, yes; Klingel, yes

Mr. Kovacs and K. McCarthy explained the transfer resolution is necessary due to billing from Natural System Utilities with regards to the Highlands project. A motion was made by Kovacs, seconded by Willan, to approve Resolution 13-171, Transfer Resolution.
ROLL CALL: Kovacs, yes; Willan, yes; Finke, yes; Klingel, yes

STAFF ADMINISTRATIVE REPORTS

Chief McDonald stated a report was previously submitted and added Oxford Township will be voting on a School Resource Officer for the elementary school. Washington Borough and Washington Township schools have already voted yes. A recent school shooting in Colorado was over in 80 seconds because they had a School Resource Officer. School Resource Officers are paid for by the schools.

K. McCarthy had nothing to report.

Mr. deBoer previously submitted a report and had nothing further to report.

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public.

Joel Schnetzer, Cemetery Hill Road, questioned the reinstatement of the Open Space Committee. Mayor Klingel stated people will be assigned to that Committee soon. J. Schnetzer would like to volunteer his time to work with the Open Space Committee as it would coincide with his farmland preservation plans.

Hearing no further comments, Mayor Klingel closed the public portion of the meeting.

OLD BUSINESS

There was no old business at this meeting.

NEW BUSINESS

A motion was made by Kovacs, seconded by Willan, to schedule the 2014 Reorganization Meeting for Wednesday, January 1, 2014 at 11:00 a.m. All were in favor.

A motion was made by Kovacs, seconded by Finke, to approve the 2014 Municipal Office Holiday Closing schedule.
ROLL CALL: Kovacs, yes; Finke, yes; Willan, yes; Klingel, yes

Mayor Klingel acknowledged receipt of the 2012 Audit/Synopsis of Audit – Board of Fire Commissioners of District #1.

REPORT FROM OFFICIALS

Mr. Kovacs would like to approve the 2014 Salary Resolution at the Reorganization Meeting and requested it be placed on the agenda. The Committee discussed and agreed to place the resolution on the January 1st agenda.

Mr. Finke had nothing to report.

Mr. Willan had nothing to report.

Mayor Klingel had nothing to report.

PAYMENT OF BILLS

A motion was made by Willan, seconded by Kovacs, to approve the payment of the bills.
ROLL CALL: Willan, yes; Kovacs, yes; Finke, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Kovacs, seconded by Willan, to approve Resolution 13-172, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 8:00 p.m.

ROLL CALL: Kovacs, yes; Willan, yes; Finke, yes; Klingel, yes

Attorney Lavery explained the Committee will be discussing a litigation matter dealing with Pinnacle/Hawk Pointe Developers, a contractual matter dealing with the timber harvest, and two personnel matters. Mayor Klingel invited Committeeman-elect Mark Rossi and Committeewoman-elect Theresa Iacobucci into Executive Session.

A motion was made by Kovacs, seconded by Finke, to come out of Executive Session at 8:44 p.m. All were in favor. Attorney Lavery stated the Committee discussed a litigation matter dealing with Pinnacle/Hawk Pointe Developers, a contractual matter dealing with the timber harvest, a personnel matter dealing with the COAH Administrator/Administrative Agent, a personnel matter dealing with the Zoning Officer, and an attorney/client privilege matter. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Kovacs, seconded by Willan, to approve the Mayor and Township Administrator to meet with applicants as discussed in Executive Session.

ROLL CALL: Kovacs, yes; Willan, yes; Finke, yes; Klingel, yes

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Finke, seconded by Kovacs, to adjourn the meeting at 8:46 p.m. All were in favor.

Respectfully submitted,

Anna C. Godfrey
Township Clerk