

TOWNSHIP OF WASHINGTON, WARREN COUNTY

Budget Meeting Minutes

December 7, 2013

The budget meeting of the Township Committee was held on this date at the Washington Township Municipal Building, 211 Route 31 North, Washington, N.J. The meeting was called to order at 10:00 a.m. by Mayor Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Mayor noted this meeting is being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk’s office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Finke, present; Klingel, present; Kovacs, present; Willan, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk; Peter deBoer, Township Administrator/Certified Public Works Manager; Kevin McCarthy, Chief Financial Officer; Dave Evans and John Mooney, Municipal Auditors; Chief McDonald; Deputy Chief Tom Cicerelle, and Jeff Cooper, Assistant Municipal Supervisor of Public Works

SALUTE TO THE FLAG

PUBLIC QUESTIONS AND CONCERNS

Mayor Klingel opened the meeting to the public. Hearing no one, Mayor Klingel closed the public portion of the meeting.

NEW BUSINESS

Mayor Klingel stated that due to Mr. Horensky’s resignation, the County Committee has selected three candidates to fill the vacant position on the Township Committee. He thanked those candidates for their interest in the position and opened the floor to nominations. Mr. Finke nominated Marilyn Sendell. Mr. Willan nominated Theresa Iacobucci. A motion was made by Kovacs, seconded by Willan, to close the nominations.

ROLL CALL: Kovacs, yes; Willan, yes; Finke, yes; Klingel, yes

The Committee voted on Marilyn Sendell filling the vacancy on the Township Committee left by Mr. Horensky’s resignation.

ROLL CALL: Finke, yes; Willan, no; Kovacs, no; Klingel, no

The Committee voted on Theresa Iacobucci filling the vacancy on the Township Committee left by Mr. Horensky’s resignation.

ROLL CALL: Finke, no; Willan, yes; Kovacs, yes; Klingel, yes

Mayor Klingel congratulated Theresa Iacobucci and thanked all three qualified candidates. Ms. Iacobucci will be sworn in at the Reorganization Meeting in January.

2013 BUDGET DISCUSSION

K. McCarthy stated the purpose of this meeting is to discuss the 2013 expenses as well as get an estimate of the 2014 budget. He explained that the Township is currently under budget and addressed various departments. K. McCarthy also provided the Committee with a 2014 Budget Estimate. He suggested a raise for the Township Committee as the salary has not been increased in approximately twenty-five years. Mr. deBoer explained the Township has an amended Grant Agreement with the Highlands. As we have opted out of the Highlands Planning Area, the Township is required to submit Future Sewer Service Area documentation to the NJDEP by January 17, 2014. Mr. deBoer proposes the Committee encumber money for a Planner to handle this and future requests which are no longer handled by the Highlands. The Township Engineer will be involved in this as well. Mr. deBoer explained the Township’s well testing will be a recurring expense. D. Evans stated there is a change in the index rate. He has no information regarding the levy cap or State Aid numbers for 2014 to date.

A motion was made by Finke, seconded by Kovacs, to approve the Mayor, Administrator and CFO to sign the amended Grant Agreement with the Highlands.

ROLL CALL: Finke, yes; Kovacs, yes; Willan, yes; Klingel, yes

EXECUTIVE SESSION

There was no Executive Session at this meeting.

ADJORNMENT

Hearing no further business to come before the Committee, a motion was made by Willan, seconded by Finke, to adjourn the meeting at 10:40 a.m. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC
Township Clerk