

WASHINGTON TOWNSHIP REORGANIZATION MINUTES

JANUARY 1, 2014

Township Clerk Anna C. Godfrey called the 2014 Reorganization Meeting to order at 11:00 a.m. on this date at the Washington Township Municipal Building located at 211 Route 31 North, Washington, NJ 07882.

The Clerk administered the Oath of Office to Committee members Theresa Iacobucci, Mark Rossi, and Robert Klingel.

SUNSHINE LAW COMPLIANCE – The Clerk noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice has been published in the Star-Gazette and transmitted to the Express-Times, posted at the Municipal Building and a copy is on file in the Clerk's office. This agenda is subject to change by order of the Washington Township Committee before and/or during the scheduled meeting.

ROLL CALL

Iacobucci, present; Klingel, present; Kovacs, present; Rossi, present; Willan, present

STAFF PRESENT

Anna C. Godfrey, Township Clerk, Peter de Boer, Township Administrator/Certified Public Works Manager, Chief McDonald, Deputy Chief Cicerelle, and Jeff Cooper, Assistant Municipal Supervisor of Public Works

SALUTE TO THE FLAG

NOMINATIONS FOR MAYOR

The Clerk asked for nominations for Mayor of Washington Township for the year 2014. Mr. Klingel was nominated by Willan, seconded by Rossi. Hearing no further nominations, a motion was made by Kovacs, seconded by Rossi, to close nominations and appoint Robert Klingel as Mayor of Washington Township for 2014.

ROLL CALL: Iacobucci, yes; Kovacs, yes; Rossi, yes; Willan, yes; Klingel, yes;

The Clerk congratulated Mayor Klingel and administered the Mayor's Oath of Office to him. The Clerk turned the meeting over to the Mayor.

Mayor Klingel wished everyone a Happy, Healthy and Prosperous New Year. He thanked the Committee for re-electing him as Mayor and is looking forward to 2014.

NOMINATIONS FOR DEPUTY MAYOR

Mayor Klingel asked for nominations for Deputy Mayor of Washington Township for 2014. George Willan was nominated by Kovacs, seconded by Iacobucci.

ROLL CALL: Kovacs, yes; Iacobucci, yes; Rossi, yes; Willan, abstained; Klingel, yes

MUNICIPAL ATTORNEY

A motion was made by Willan, seconded by Rossi, to appoint Michael Lavery of Courter, Kobert & Cohen as Township Attorney for the year 2014.

ROLL CALL: Willan, yes; Rossi, yes; Iacobucci, yes; Kovacs, yes; Klingel, yes

APPOINTMENTS

A motion was made by Kovacs, seconded by Willan, to approve the appointment of Peter deBoer as Township Administrator with this being year five of a five year term ending 12/31/14 as well as Public Agency Compliance Officer, Safety Chairman, and Personnel Administrator, all with one year terms ending 12/31/14.

ROLL CALL: Kovacs, yes; Willan, yes; Iacobucci, yes; Rossi, yes; Klingel, yes

A motion was made by Kovacs, seconded by Willan, to approve the appointment of Anna C. Godfrey as Township Clerk with this being year one of a three year term ending 4/18/16 as well as to the positions of Election Official, Secretary to the Local Board of Health, Secretary to the Safety Committee, and Custodian of Government Records, all with one year terms ending 12/31/14 and as Certified Municipal Registrar, year three of a three year term, ending 12/31/14.

ROLL CALL: Kovacs, yes; Willan, yes; Iacobucci, yes; Rossi, yes; Klingel, yes

A motion was made by Kovacs, seconded by Willan, to approve the appointment of Ann Kilduff as Deputy Township Clerk, Deputy Election Official and Deputy Custodian of Government Records, all with one year terms ending 12/31/14 as well as Deputy Certified Municipal Registrar, this being year three of a three year term ending 6/6/2014.

ROLL CALL: Kovacs, yes; Willan, yes; Iacobucci, yes; Rossi, yes; Klingel, yes

EXECUTIVE SESSION

A motion was made by Kovacs, seconded by Willan, to approve Resolution 14-30, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 11:07 a.m. All were in favor. Mayor Klingel explained the Committee will be discussing personnel matters.

A motion was made by Willan, seconded by Rossi, to come out of Executive Session at 11:37 a.m. All were in favor. Mayor Klingel stated the Committee discussed personnel matters. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Kovacs, seconded by Willan, to approve Resolution 14-31, Resolution Authorizing Executive Session for a Meeting Not Open to the Public in Accordance With the Provisions of the NJ Open Public Meeting Act, N.J.S.A. 10:4-12 at 11:38 a.m. All were in favor. Mayor Klingel explained the Committee will be discussing an additional personnel matter.

A motion was made by Willan, seconded by Rossi, to come out of Executive Session at 11:42 a.m. All were in favor. Mayor Klingel stated the Committee discussed a personnel matter. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no harm to the public interest.

A motion was made by Rossi, seconded by Willan, to approve the appointment of Kevin McCarthy as Acting Finance Officer for a one year term ending 12/31/14 pending State approval.

ROLL CALL: Rossi, yes; Willan, yes; Iacobucci, yes; Kovacs, yes; Klingel, yes

A motion was made by Kovacs, seconded by Willan, to approve the following appointments listed as item numbers 8 through and including 22 on the agenda.

ROLL CALL: Kovacs, yes; Willan, yes; Iacobucci, yes; Rossi, yes; Klingel, yes

The appointment of Suzanne Heerwagen as Deputy Treasurer with this being year two of a four year term ending 12/31/16.

The appointment of Lydia Schmidt as 911 Coordinator for a one year term ending 12/31/14.

The appointment of Curt Pantuso as Zoning Official for a one year term ending 12/31/14.

The appointment of Kim Bennett as Animal Control Officer for a one year term ending 12/31/14.

The appointment of Finelli Consulting Engineers, Inc. as the Township Engineer with this being year two of a three year term ending 12/31/15.

The appointment of the following Court personnel: Jerilynn Harris as Court Administrator, Vera Hart as Deputy Court Administrator, Rosemarie Hoover and Judith Casella as Violations Clerks, Brett Morrow as Municipal Prosecutor and Donald Farino as Public Defender, all with one year terms ending 12/31/14.

The appointment of J. Edward Palmer as Municipal Court Judge, this being year three of a three year term ending 12/31/14.

The appointment of Peter deBoer and Suzanne Heerwagen as Recycling Coordinators, both with one year terms ending 12/31/14.

The appointment of Dave Evans of Nisivoccia, LLP as Municipal Auditor with a one year term ending 12/31/14.

The appointment of Pat Kollar as Municipal Alliance Coordinator with a one year term ending 12/31/14.

The appointment of Mark Rossi as a representative of the Township Committee to be liaison to the Municipal Alliance with a one year term ending 12/31/14.

The appointment of Martin Allen of DeFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer as Special Tax Litigation Counsel with a one year term ending 12/31/14.

The appointment of Al Ivany to the Musconetcong River Management Council for a one year term ending 12/31/14.

The appointment of Thomas Cicerelle as Emergency Management Coordinator, this being year two of a three year term ending 12/31/15.

The appointment of Peter deBoer as Deputy Emergency Management Coordinator, this being year two of a three year term ending 12/31/15.

ORDINANCES

A motion was made by Kovacs, seconded by Willan, to introduce Ordinance 14-01, Ordinance Reauthorizing the Open Space Trust Fund for the Township of Washington, on first reading.

ROLL CALL: Kovacs, yes; Willan, yes; Iacobucci, yes; Rossi, yes; Klingel, yes
Public hearing and adoption will take place at the February 18, 2014 meeting.

A motion was made by Kovacs, seconded by Iacobucci, to introduce Ordinance 14-02, Ordinance Amending Ordinance 2013-7 Fixing the Salaries of the Officers and Employees of the Township of Washington, County of Warren, on first reading. Mr. Kovacs requested the salary range for the Treasurer position be changed to \$35,000 to \$75,000 annually. The Committee agreed.

ROLL CALL: Kovacs, yes; Iacobucci, yes; Rossi, yes; Willan, yes; Klingel, yes
Public hearing and adoption will take place at the February 18, 2014 meeting.

RESOLUTIONS

A motion was made by Willan, seconded by Rossi, to approve Resolutions 14-01 through 14-29.

ROLL CALL: Willan, yes; Rossi, yes; Iacobucci, yes; Kovacs, yes; Klingel, yes

14-01 Resolution Authorizing Township of Washington Officials to Sign Checks

14-02 Cash Management Plan

14-03 Temporary Budget

14-04 Establishing Petty Cash Funds

14-05 Resolution Authorizing the Recording of Governing Body Executive Sessions and Maintaining Minutes

14-06 Resolution Designating Official Newspapers

14-07 Interest on Delinquent Taxes and Assessments

14-08 Tax Assessors/Township Attorney Stipulations

14-09 Regular Meetings of the Township Committee and Board of Health

14-10 Resolution Designating a Public Agency Compliance Officer (PACO)

14-11 Resolution Appointing Statewide Insurance Fund Commissioner

14-12 Resolution Authorizing the Award of Fair and Open Contract for Township Attorney

14-13 Resolution Authorizing the Award of Fair and Open Contract for Special Tax Litigation Counsel

14-14 Resolution Authorizing the Award of Fair and Open Contract for Auditing & Accounting Services

14-15 Award of Contract for Professional Services Without Public Bid - Public Defender (Donald Farino)

14-16 Award of Contract for Professional Services Without Public Bid - Municipal Alliance Coordinator (Pat Kollar)

14-17 Resolution Appointing Township Zoning Officer (C. Pantuso)

14-18 Resolution Establishing Vegetative Waste Procedures, Fees and Schedule for 2014

14-19 Resolution Appointing Risk Management Consultant (John Daly/Wells Fargo)

14-20 2014 Fund Year Statewide Insurance Fund Risk Management Consultant's Agreement

- 14-21 Resolution Appointing COAH Coordinator/Administrative Agent (P. Padovani)
- 14-22 Resolution Authorizing Execution of Agreement Between the Township of Washington and Hawk Point Property Owners Association for Winter Maintenance
- 14-23 Resolution Authorizing Execution of Agreement Between the Township of Washington and Hawk Pointe Condominium Association for Winter Maintenance and Street Light Reimbursement
- 14-24 Resolution Authorizing Execution of Agreement Between the Township of Washington and Hawk Pointe Property Owners Association for Street Light Reimbursement for the Year 2014
- 14-25 2014 Salary Resolution
- 14-26 Resolution for the Purpose of Authorizing the Signature of the Township Administrator to Execute a Maintenance and Emergency Service Agreement with Comfort Temp, Inc.
- 14-27 Resolution for the Purpose of Authorizing the Signature of the Township Administrator to Execute a Maintenance Agreement with Wires Electrical Shop.
- 14-28 Resolution for the Purpose of Authorizing the Signature of the Township Administrator to Execute an Annual Agreement with the JDM Group to Provide Services for Phone and Information Technology
- 14-29 Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Upper Delaware Water Quality Management Plan

APPOINTMENTS TO BOARDS

LAND USE BOARD

Mayor Klingel made the following appointments to the Land Use Board: Theresa Iacobucci as the Class I Member and Mayor's Designee; Evan Howell as a Class II Member; and George Willan as Class III Member all with one year terms ending 12/31/14. Mayor Klingel reappointed Stephen Swinton as a Class IV Member with a four year term ending 12/31/17 and reappointed Len Artigliere as the Alternate I Member with a two year term ending 12/31/15.

RECREATION COMMISSION

Mayor Klingel reappointed Steve Fritts to the Recreation Commission with a five year term expiring 12/31/18 and appointed Ron Sizemore to fill an unexpired term ending 12/31/16.

ENVIRONMENTAL COMMISSION

Mayor Klingel reappointed Al Ivany, Ron Greenwald and Charles Shields to the Environmental Commission each with a three year term ending 12/31/16. Mayor Klingel reappointed Al Ivany as Chairman for a one year term ending 12/31/14.

APPOINTMENT OF COMMITTEE MEMBERS AS LIAISON TO VARIOUS DEPARTMENTS

Mayor Klingel made the following Committee liaison appointments. A motion was made by Rossi, seconded by Willan, to approve the appointments as made by Mayor Klingel. All were in favor.

Mayor Klingel – Township Administrator, Board of Education/Warren Hills Regional Schools, Township Website/Public Information, Recreation Commission, Police Department, Shared Court, Township Attorney

George Willan - Buildings & Grounds, Code & Construction Office/Construction Official, Department of Public Works, Economic Development, Land Use Board, Public Health Officer, Township Engineer

Theresa Iacobucci – Animal Control, Clean Communities Coordinator, Environmental Commission, Farmland Preservation/Open Space, First Aid Squad, Public Utilities, Warren County Solid Waste Advisory Committee

Michael Kovacs – Finance, Budget Preparation/Township Auditor, Township Clerk, Deputy Township Clerk, Senior Citizen Advisory Committee, Tax Assessor, Tax Collector

Mark Rossi – Affordable Housing/COAH, Board of Education/Washington Township Schools, Emergency Management, Fire District, Historic Preservation Commission, Municipal Alliance, Warren-Morris Council of Governments (Shared Service), Zoning Official

NEW BUSINESS

There was no new business at this meeting.

PUBLIC CONCERNS/QUESTIONS

Mayor Klingel opened the meeting to the public. Seeing no one, Mayor Klingel closed the public portion of the meeting.

COMMENTS FROM COMMITTEE / OFFICIALS

Mr. Kovacs stated there were a few concerns regarding snow plowing. He thanked J. Cooper for being proactive in handling the situation.

Mrs. Iacobucci, Mr. Rossi, Mr. Willan and Mayor Klingel had nothing to report.

PAYMENT OF BILLS

A motion was made by Willan, seconded by Rossi, to approve the payment of the bills.

ROLL CALL: Willan, yes; Rossi, yes; Iacobucci, yes; Kovacs, yes; Klingel, yes

ADJOURNMENT

Hearing no further business to come before the Committee, a motion was made by Willan, seconded by Iacobucci, to adjourn the meeting at 12:42 p.m. All were in favor.

Respectfully submitted,

Anna C. Godfrey, RMC
Township Clerk