

**ORDINANCE NO. 2016-06**

**ORDINANCE OF THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 4, ARTICLE II, SECTION 4-5 TO CREATE THE POSITION OF QUALIFIED PURCHASING AGENT**

**WHEREAS**, the Township of Washington, County of Warren wishes to create the position of Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Washington, County of Warren, State of New Jersey that Chapter 4 Article II, Section 4-5, be amended and supplemented as follows:

**SECTION 1.** Chief Municipal Finance Officer; Treasurer and/or Deputy Treasurer, Qualified Purchasing Agent.

§ 4-5.1 Qualified Purchasing Agent

- 1) Creation of Position. There shall be created the position of Qualified Purchasing Agent. Qualified Purchasing Agent shall mean a purchasing agent who is a holder of a Qualified Purchasing Agent certificate and serves pursuant to the qualified Purchasing Agent Law, N.J.S.A. 40A:11-9 to 9.1, and the regulations promulgated pursuant thereto, N.J.A.C. 5:34-5 to 5.5.
- 2) Compensation. The Qualified Purchasing Agent will be paid a salary that will be fixed by the Mayor and Township Committee in the salary ordinance that is adopted from time to time.
- 3) Qualifications. The Qualified Purchasing Agent is required to possess and maintain a valid Qualified Purchasing Agent certificate issued by the New Jersey Division of Local Government Services, Department of Community Affairs and satisfy all of the requirements of the applicable statutes and regulations then in effect for the position.
- 4) Vacancies and Temporary Appointments. If the position becomes vacant, a temporary appointment may be made pursuant to the provisions of N.J.S.A. 40A:11-9(g).
- 5) Duties. The Qualified Purchasing Agent will have, on behalf of the Mayor and Township Committee, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services, and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms, and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township.

**SECTION 2.** All ordinances of the Township of Washington, County of Warren which are inconsistent with the provisions of the Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

### **NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Washington, held on May 17, 2016, and will be considered for a second reading and final passage at a regular meeting of the Township Committee to be held on June 21, 2016, at 7:30 p.m., at the Municipal Building, located at 211 Route 31 North, Washington, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

Anna C. Godfrey, RMC  
Township Clerk